

## System Personnel Training Standard Drafting Team

July 24, 2007

### WebEx Notes

#### Attendees

Jim Bradley	Cesar Seymour	Ray Gross
Mike Gammon	Ed Seddon	Dave Folk
Laurel Hennebury	Geoff Elmer	John Smith
Jacki Power	Linda Clarke	

#### Introductions & Meeting Objectives

Linda Clarke reviewed the agenda and explained that the goal of the WebEx was to finalize the Performance Requirements reference document and discuss comments received from the Compliance Coordinator on the Standard and the Response to Comments.

Linda also reviewed the NERC Antitrust Guidelines.

#### Performance Requirements Reference

The SPTS DT discussed the Performance Requirements Reference Document and agreed that while there is a considerable amount of valuable information in the document, it should be revised to focus on writing performance requirements. The group agreed that a one to two page reference document was desirable. Laurel and Ray agreed to work with John to revise the document. The revised document will be discussed at the next meeting.

#### Standard Draft 2 Review

The SPTS DT discussed some clarifying revisions to the requirements, based on input from Geoff Elmer. The group did not discuss comments on Section D, Compliance. This discussion was postponed to allow Jacki Power to meet with other members of the Compliance Team.

#### Response to Comments Review

The group did not discuss comments on Section D, Compliance. This discussion was postponed to allow Jacki Power to meet with other members of the Compliance Team.

#### Next Steps

The SPTS DT agreed to wait for feedback from Jacki on the compliance discussion to schedule the next meeting. Jacki agreed to provide some suggested dates by close of business on Thursday, July 26.