



NORTH AMERICAN ELECTRIC RELIABILITY COUNCIL

Princeton Forrestal Village, 116-390 Village Boulevard, Princeton, New Jersey 08540-5731

Assess Transmission Future Needs & Develop Transmission Plans SAR Drafting Team

March 8–9, 2004
Tempe, Arizona

Meeting Minutes

Assess Transmission Future Needs & Develop Transmission Plans SAR Drafting Team Chairman Paul Rocha presided over a meeting of the drafting team on Monday, March 8, 2004 from 1 to 5 p.m., and Tuesday, March 9, 2004 from 8 a.m. to 4:45 p.m. at the PERA Club in Tempe, Arizona. The meeting notice and agenda for the meeting are attached as **Exhibits A** and **B**, respectively.

Attendance

Paul Rocha (Chairman)
John Adams
K. R. Chakravarthi
Steve Herling
Thomas W. Kay
Brian K. Keel
Marv Landauer
Robert W. Millard
Thomas C. Mielnik
John E. Odom, Jr.

Bernie Pasternack
Chifong L. Thomas
Brian F. Thumm
Yury Tsimberg
Jim Useldinger
Jeffrey R. Webb
Mark Kuras
Dale Bodden
Margaret Stambach
John R. Twitchell

Administrative

Brian Keel of Salt River Project welcomed the drafting team to Phoenix and to the Project Employees Recreational Association facility (PERA Club). Each attendee then introduced themselves.

John Twitchell reviewed the NERC Antitrust Compliance Guidelines.

Minutes from the February 3–4, 2004 meeting of the drafting team in Tampa, Florida, were approved. Those minutes are posted on the following NERC website:

<http://www.nerc.com/~filez/standards/Assess-Transmission-Future-Needs-RF.html>

MINUTES — TRANSPLAN SAR DT Meeting
March 8–9, 2004

Comments on Draft SAR

Chairman Rocha led discussion on the current draft of the SAR. Margaret Stambach transcribed the comments of the drafting team and will incorporate them into a revised draft of the SAR (Version 2) that will be transmitted electronically to the drafting team. She will also draft and circulate the associated comment form, containing questions for the industry.

The drafting team also addressed responses to the industry comments received from the initial 2002 posting of this SAR (Version 1). Margaret will incorporate responses and transmit this Consideration of Comments document to the drafting team for review. The drafting team response will stress that, because the initial industry comments are somewhat outdated, the drafting team is responding to general groupings of comments instead of to each individual comment.

In addition to comments on the draft SAR-V2 and related documents, the drafting team identified several issues that it felt needed further clarification. Chairman Rocha will communicate these issues to the appropriate resource at NERC:

1. Clarification of definitions, particularly “cascading outages.”
2. Use of voltage levels to further define “transmission.”
3. Exclusion of generation resource adequacy from the Assess Transmission Plans SAR.
4. Confirm that the near-term (less than one year) planning horizon has been, or will be, addressed by a current standard or SAR.

Future Meetings

Incorporation of the comments of the drafting team into the SAR will be accomplished electronically, if possible, and if necessary, resolved through conference calls. The next face-to-face meeting of the drafting team will be established after receipt of comments from the posting of the SAR, Version 2 (posted for industry comment, May 5 to June 5, 2004).

Respectfully submitted,



John R. Twitchell
NERC Staff Coordinator

Angie Nicaastro

Exhibit A

From: Angie Nicaastro [Angie.Nicaastro@nerc.net]
Sent: Wednesday, February 25, 2004 8:34 AM
To: transplansdt@nerc.com
Subject: March 8-9, 2004 TransPlans SAR DT Meeting in Phoenix

Dear Members,

Below is information on the subject meeting:

Date and Time:

March 8 -- 1 to 6 pm

March 9 -- 8 am to 5 pm

Location:

Pera Club (Salt River Project)

1 E. Continental Drive

Tempe, Arizona 85281-1053

Phone:

602-236-5782

Attached are directions to the Pera Club and a list of hotels for your convenience.

If you have any questions, please give me a call (609-452-8060).

Sincerely,

Angie Nicaastro

Secretary-Engineering



NORTH AMERICAN ELECTRIC RELIABILITY COUNCIL

Princeton Forrestal Village, 116-390 Village Boulevard, Princeton, New Jersey 08540-5731

Assess Transmission Future Needs and Develop Transmission Plans SAR Drafting Team

Monday, March 8, 2004 — 1:00 p.m. to 5:00 p.m.

Tuesday, March 9, 2004 — 8:00 a.m. to 5:00 p.m.

The PERA Club
1 E. Continental Drive
Tempe, Arizona 85281-1053

AGENDA

I. Administrative

- (a) NERC Antitrust Compliance Guidelines (**Attachment A**)
- (b) Roster Update (**Attachment B**)
- (c) Arrangements

II. Functional Model — John Twitchell

Review of the NERC Functional Model Planning Authority, Transmission Planner and Resource Planner functions.

III. Chairman's Comments — Paul Rocha

IV. Review and Refinement of SAR for 2nd Posting

- (a) Detailed Description
- (b) Questions to Industry
- (c) Related Standards
- (d) Related SARs

V. Drafting Team Response to Industry Comments

Drafting team response to Comments from SAR 1st posting

VI. Discussion, Other Business, Future Actions and Meetings

VII. Adjourn