



NORTH AMERICAN ELECTRIC RELIABILITY COUNCIL

Princeton Forrestal Village, 116-390 Village Boulevard, Princeton, New Jersey 08540-5731

Assess Transmission Future Needs and Develop Transmission Plans SAR Drafting Team

July 26–27, 2004

Chicago, Illinois

Draft Minutes

Assess Transmission Future Needs and Develop Transmission Plans SAR Drafting Team Chairman Paul Rocha presided over a meeting of the drafting team on Monday, July 26, 2004 from 8 a.m. until 5 p.m. and on Tuesday, July 27, 2004 from 8 a.m. until 3:30 p.m. The meeting notice and agenda are attached as Exhibits (**Attachments 1** and **2**).

Attendance

See list. Hari Singh attended the first day (**Attachment 3**).

Administrative

Paul Rocha welcomed the attendees. The minutes to the March 8–9, 2004 Drafting Team meeting in Phoenix were approved with the correction to the meeting times. The correct meeting times were 1 to 5 p. m. on March 8, and 8:00 a.m. to 5:00 p.m. on March 9.

Resource and Transmission Adequacy Task Force

John Twitchell reviewed the Resource and Transmission Adequacy Task Force (RTATF) recommendation implementation plan approved by the Planning Committee (PC) in July 2004. He will distribute the presentation on the RTATF recommendations made to the PC in July to the drafting team.

Version “0” Standards

John Twitchell reviewed the status of the Version “0” standards, and will distribute the presentation on Version “0” made to the PC in July 2004 to the members of the drafting team.

Comments to Version 2 of the SAR

The drafting team reviewed the comments from industry on Version 2 of the SAR, and Margaret Stambach took detailed notes. She will distribute the drafting team responses to comments at a later date. Paul Rocha will question Gerry Cauley about whether a standard drafting team could add an effected function (Resource Planning) when the standard was developed, or must that box be checked in the SAR at this time.

Future Meetings

The drafting team discussed possible dates for a future meeting to complete the response to industry comments, and to redraft the SAR for presentation to the Standards Authorization Committee (SAC). No resolution on a meeting date was reached, so John Twitchell will survey members for a two day meeting at the conference room of the Portland, OR airport during the weeks of August 16, 23, or 30.

Adjourn

There being no further business, the meeting was adjourned at 3:30 p.m.

PLEASE RESPOND TO THIS EMAIL WHETHER OR NOT YOU WILL BE ATTENDING THE MEETING.

TO: TRANSMISSION PLANS STANDARD DRAFTING TEAM

Transmission SDT July 26-27, 2004 meeting details follow:

Meeting Schedule:

Monday, July 26, 2004: 8 a.m. to 5 p.m.

Tuesday, July 27, 2004: 8 a.m. to 5 p.m.

Meeting Location and Accommodations:

Hyatt Rosemont

(near Airport)

6350 N. River Road

Rosemont, IL, 60018

Phone: 847-518-1234

Fax: 847-518-0855

Room block name: NERC-SDT

Room block: July 25-26, 2004

Room rate: \$135 Single/Double

Cut off date: July 19, 2004

Check-in: 3 p.m.

Check-out: noon

Please call the hotel to make your reservation and mention NERC/North American Electric Reliability Council meeting to receive the negotiated rate and to ensure your reservation is credited to our room block. A penalty may be charged to NERC if the total rooms blocked for this event are not picked up. Please inform us immediately if you are unable to attend. Also, if you are using an agency for your travel plans, make sure they mention NERC-SDT.

The hotel is located 10 minutes away from O'Hare International Airport. A complimentary shuttle service to and from the airport is available. You may pick this shuttle up the Shuttle Center, door number one. Taxis are approximately \$15.00 one way.

Sincerely,

Nan Whiting

Attachment 2

Here is the agenda for next week's meeting of the Transmission Planning SAR Drafting Team. The minutes from our last meeting in Arizona were sent to you earlier, and have been corrected to reflect the actual times for our meeting. For reference, the SAR Drafting Team Scope is attached, as are the NERC anti-trust guidelines. Don't forget, your home work is to have reviewed the comments we have received on the posted SAR. Most of our time will be spent reviewing comments, and making a decision on how to incorporate those comments into our work product, so we need to be familiar with them to be productive. The comments were sent to you earlier by Margaret.

1. Introduction and Chairman's Comments
2. NERC Anti-Trust Guidelines
3. Review of Agenda
4. Approval of Minutes from March 8 - 9, 2004 Meeting
5. Review of Team Objectives
6. Status of Version "0" NERC Reliability Standards
7. Resource and Transmission Adequacy Task Force Recommendations -
Transmission Issues Subcommittee
8. Review and Respond to Industry Comments
9. Review and Revise SAR
10. Future Meetings

John R. Twitchell, P. E.
North American Electric Reliability Council
116-390 Village Boulevard
Princeton, New Jersey 08540-5731
john.twitchell@nerc.net
609-452-8060
609-452-9550 Fax
609-439-8529 Cell

**ASSESS TRANSMISSION FUTURE NEEDS AND DEVELOP
TRANSMISSION PLANS SAR DRAFTING TEAM ATTENDANCE**

JULY 2004

John Adams – New York Independent System Operator
Jim Glidewell – SOUCO (for K. R. Chakravarthri)
Steve Herling – PJM
Thomas Kay – ComEd
Brian Keel – Salt River Project
Marv Landauer – BPA
Robert Millard – MAIN Compliance Staff
Thomas Mielnik – MidAmerican Energy Compan
John Odom – Progress Energy Florida
Bernie Pasternack – American Electric Power Service Corp.
Philip Riley – Public Service Commission of South Carolina
Paul Rocha – CenterPoint Energy
Hari Singh – ATC
Chifong Thomas – Pacific Gas and Electric Company
Brian Thumm – Entergy Services, Inc.
Yury Tsimberg – HydroOne
Jim Useldinger – Kansas City Power and Light
Jeffrey Webb – Midwest ISO
Margaret Stambach – Facilitator
John Twitchell – NERC Staff