

Back-up Facilities Standard Drafting Team

August 29–30, 2007

Meeting Notes

1. Administrative Items

a. Introductions and Quorum

The meeting was held in the offices of OPPD in Omaha, New England. Sam Brattini, Chair, called the meeting to order at 8 a.m. on August 29, 2007. Meeting attendees were:

Sam Brattini, Chair	Kevin Conway	Blaine Dinwiddie
Charles Jenkins	Barry Lawson	Sara McCoy
Allen Phelps	Keith Porterfield	John Procyk
Mike Schiavone, Vice Chair	James Vermillion	Ed Dobrowolski, NERC

b. NERC Antitrust Compliance Guidelines — Ed Dobrowolski

There were no questions on the NERC Antitrust Compliance Guidelines.

c. Review Meeting Agenda & Objectives — Sam Brattini

The objective of this meeting was to attempt to cover the remainder of the draft language that was not discussed at the last conference call and to at least start discussions on the major open issues.

2. Discussion Topics — All

a. Requirements R1.6, R2, R3.1, R3.4, and R3.5

Changes to requirements R1.6 and R2 were made on the screen during the meeting. Changes to R3 were only discussed in a preliminary fashion and will need to be taken up again in future meetings.

b. Inclusion of TO

The SDT agreed that this problem is a functional model and/or registration issue and as such not really within its scope. However, the issue of a TOP directing operations was addressed in the new R5.

c. Inclusion of GOP with centralized dispatching

The SDT has agreed that GOP is not an applicable entity for this standard. While FERC Order 693 brings up the possibility of applicability for centralized dispatching operations or market operations centers, the SDT could find no reliability related reason to include

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such entities. All that is required for reliability is already included in other standards. Sara did the preliminary research on this issue and agreed to draft the initial cut of the response that the SDT will need to supply to FERC defending this position.

AI — Sara will draft a response to FERC for the SDT to review on the issue of excluding GOP from this standard.

d. Applicability limitations for TOP and BA

The SDT agreed that there will be no applicability limitations for BA. Limitations were placed on TOP and were recorded in the roadmap document under applicability.

e. Common mode failures

This issue refers to locating a backup site in the same area that caused the problem with the primary control center, e.g., in the same flood plain. The SDT agreed that some type of guidance needs to be provided to entities with regard to site selection, risk assessment, etc., but that this standard is not the correct place to address such issues. The SDT may elect to write a white paper to cover such topics.

3. Review Standard Roadmap

The roadmap document language was reviewed and changes were made on the screen during the meeting. The resulting red-lined document was sent to the SDT via the mail server following the meeting.

4. Next Steps — Sam Brattini

All SDT members were requested to review the red-lined roadmap for possible revisions during the next conference call. Members were also requested to start working on a list of questions that will go out with the first posting.

5. Schedule Next Meeting

The next meeting of the SDT will be a conference call/WebEx on Monday, October 8, 2007— from noon–4 p.m. EDT. The call details will be sent out later.

The SDT was undecided as to whether they could finish the work required for a first posting on a conference call therefore a tentative meeting has been set for Dallas, Texas on Monday, November 5, 2007 from 1–5 p.m. (CDT) and Tuesday, November 6, 2007 from 8 a.m.–5 p.m. (CDT). The decision on whether this meeting will be held will be announced during the October 8th conference call.

6. Review Action Items & Project Schedule — Ed Dobrowolski

The following action item was developed during this meeting:

- Sara will draft a response to FERC for the SDT to review on the exclusion of GOP as an applicable entity.

If the first posting occurs after the October 8th conference call, the project will remain on schedule for 2008 completion.

7. Adjourn

Sam Brattini, Chair, adjourned the meeting at noon on August 30, 2007 after thanking Blaine Dinwiddie and OPPD for their hospitality.