

Meeting Notes Underfrequency Load Shedding SDT — Project 2007-01

October 22, 2008 | noon–5p.m. CST
October 23, 2008 | 8 a.m.–5p.m. CST

1. Administrative

a) Roll Call

Stephanie Monzon welcomed the members and guests of the Standard Drafting Team for Project 2007-01 Underfrequency Load Shedding (see Roster — **Attachment 1a**).

- Dana Cabbell — Southern California Edison Co. (Chair)
- Paul Attaway — Georgia Transmission Corporation
- Brian Bartos — Bandera Electric Cooperative
- Larry E. Brusseau — Midwest Reliability Organization
- Jonathan Glidewell — Southern Company Transmission Co.
- Gerald Keenan — Bonneville Power Administration
- Robert W. Millard — ReliabilityFirst Corporation
- Anthony Jablonski — ReliabilityFirst Corporation (observer)
- Mak Nagle — Southwest Power Pool
- Robert J. O'Keefe — American Electric Power
- Philip Tatro — National Grid
- Stephanie Monzon — NERC
- David Taylor — NERC

Members dialed in on phone:

- Steven Myers — Electric Reliability Council of Texas, Inc.
- Jason Speer — Southwest Power Pool (sitting in for Mak)
- Robert Williams — Florida Municipal Power Agency

Each team member was asked to verify the information on the UFLS roster and notify Stephanie Monzon via e-mail of any corrections that should be made.

b) NERC Antitrust Compliance Guidelines

Stephanie Monzon reviewed the NERC Antitrust Compliance Guidelines provided in **Attachment 1b**. It is NERC's policy and practice to obey the

antitrust laws and to avoid all conduct that unreasonably restrains competition. This policy requires the avoidance of any conduct that violates, or that might appear to violate, the antitrust laws. Among other things, the antitrust laws forbid any agreement between or among competitors regarding prices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that unreasonably restrains competition. It is the responsibility of every NERC participant and employee who may in any way affect NERC's compliance with the antitrust laws to carry out this commitment.

2. Review and Draft Responses to Comments (First Posting)

- a) The first day the team reviewed the comment report and draft responses to the remaining questions Q6–Q9. The team discussed the proposed responses drafted by the sub-teams.
 - The team completed a first pass at responses for Question 6,7, and 8
 - The team did not entirely complete a review of responses to Question 9; however, will complete it during a conference call scheduled for the week of October 27, 2009.
- b) The team made some conforming changes to the characteristics based on industry comments; however, realizes that the team will have to take another pass at addressing some of the issues with the characteristics after the team has completed the first pass at the comment report.

3. Overall Approach

- a) The team discussed the overall approach to presenting the UFLS requirements to the industry. The two options are:
 - Continent-wide standard
 - NERC directive
- b) A sub-team created a list of pro's and con's for each of the options during the last meeting. The team discussed the list and brainstormed pro's and con's. Some items were added and others were removed from the lists. The team recognizes that there are strong arguments for both approaches; however, benefited from discussing why this initial approach had been chosen. The team concluded that once it determined a recommendation the team would present it to the Standards Committee. The team members will be voting via e-mail on the approach by November 6, 2008.

4. Project Schedule

Stephanie Monzon briefly reviewed the schedule for Project 2007-01 UFLS and created a tentative meeting schedule for 2009.

5. Action Items

Stephanie Monzon reviewed the actions that were open at the end of the September 2008 meeting of the drafting team:

Action Items:	Status:	Assigned To:
The remaining questions for the comment report: Question 6: Phil T. and Jonathan Question 7: Gary K. Question 8: Larry B. and Bob M. Question 9: Rob O.	Completed	See first column
Stephanie will compile the draft responses and send out to the SDT prior to the next meeting (October 22–23).	Completed	Stephanie
The team discussed the two approaches. Each team member will follow-up with an e-mail to Dana and Stephanie with their vote for their preferred approach. This is due on November 6, 2008.		UFLSDT Members
Stephanie to send out an email with the members of the plus list to the drafting team.		

6. Next Steps

The group identified the next steps and established future meeting dates and locations.

- The team will hold a conference call on Friday November 14, 10 a.m.–noon EST to discuss the approach and comment report
- The team will hold a conference call on Friday December 12, 10 a.m.–noon EST to discuss the approach and comment report
- The team will meet in person on January 13–14, 2009 for two days tentatively in Austin, TX at the ERCOT offices. Steve Myer will confirm.
- The team will meet in person on March 31–April 1, 2009 for two days tentatively in Atlanta (Georgia Power or Southern Company).

7. Adjourn