

Meeting Agenda

Project 2007-02 Operating Personnel Communications Protocols (COM-003-1) Standard Drafting Team

January 22, 2013 | Noon – 5:00 p.m. ET

January 23, 2013 | 8:00 a.m. – 5:00 p.m. ET

January 24, 2013 | 8:00 a.m. – Noon ET

GSOC Oglethorpe Power Corporation
2100 East Exchange Place
Tucker, GA 30084

Dial-in: 1.866.740.1260 | Access Code: 6510903 | Security Code: 005678

Administrative

1. **Introductions**

2. **Determination of Quorum**

The rule for NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT.

3. **NERC Antitrust Compliance Guidelines and Public Announcement**

Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. The notice included the number for dial-in participation. Participants should keep in mind that the audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.

4. **Review Current Team Roster**

5. **Review Meeting Agenda and Objectives**

Agenda

1. **Complete COM-003-1 Second Successive Ballot Response to Comments**

- a. Review draft response to comments for the Successive Ballot (SB)
- b. Discuss and determine the response to SB stakeholder comments
- c. Develop consensus on the standard and Reliability Standard Audit Worksheet responses
- d. Incorporate any changes into the standard, measurements, Violation Security Levels, etc.
- e. Discuss the role of the Transmission Owner: Should they be an applicable entity? – Darrel Piatt will present

- f. Discuss combining COM-003-1 and COM-002-3 – Mr. Piatt will present
- g. Discussion of proposed COM-003-1 Information Conference on February 14 and 15, 2013 (content format etc.)

2. **Next Steps**

- a. Prepare the standard for third SB for quality review submittal
- b. Discuss and confirm schedule going forward

3. **Future Meeting(s)**

A full team meeting to be scheduled for mid-February (to possibly coincide with proposed COM-003-1 Information Conference)

4. **Adjourn**