

## Meeting Agenda

### Project 2007-02 Operating Personnel Communications Protocols (COM-003-1) Standard Drafting Team

July 23, 2013 | 1:30 – 5:30 p.m. ET

July 24, 2013 | 10:30 a.m. – 5:30 p.m. ET

July 25, 2013 | 10:30 a.m. – 3:30 p.m. ET

Conference Call with ReadyTalk Web Access: [www.readytalk.com](http://www.readytalk.com)

Dial-in: 1.866.740.1260 | Access Code: 6510903 | Security Code: 005678

#### Administrative

1. **Introductions**

2. **Determination of Quorum**

The rule for NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT.

3. **NERC Antitrust Compliance Guidelines and Public Announcement**

Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. The notice included the number for dial-in participation. Participants should keep in mind that the audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.

4. **Review Current Team Roster**

5. **Review Meeting Agenda and Objectives**

#### Agenda

1. **Complete COM-003-1 Third Successive Ballot Response to Comments**

a. Presentation and discussion of results

i. If standard achieves stakeholder approval prepare for Recirculation Ballot:

1. Respond to comments

2. Change standard where appropriate

3. Prepare supporting documents for QR – posting target is July 25, 2013

ii. If standard fails to achieve stakeholder approval, discuss next steps and options

1. Respond to comments

2. Change standard where appropriate

3. Prepare supporting documents for QR
  4. Prepare for and support potential ERO, SC, BOT options
  - iii. Additional proposals from OPCSDT: Please add if you want to advocate a proposal not listed
  - iv. Incorporate any changes into the standard, measurements, Violation Severity Levels, etc.
  - v. Additional concerns from informal outreach, if any
2. **Next Steps**
    - a. Conduct email ballot if there is not a quorum
    - b. Prepare the standard or COM-003-1 QR and possible recirculation ballot
    - c. Discuss and confirm schedule going forward
  3. **Future Meeting(s)**

A proposed meeting is scheduled for early August to prepare for BOT and FERC filing
  4. **Adjourn**