

Meeting Notes Project 2007-02 Operating Personnel Communications Protocols

April 5-7, 2011 | 8:00 a.m.–5:00 p.m. ET
Conference Call and Webinar

Administrative

1. Introductions and attendance

Attendees: Mike Gandolfo, FERC; Wayne Mitchell, Entergy Corporation; Darrel Piatt, FERC; Lloyd Snyder, GSOC; Steve Solis, ERCOT; John Stephens, City Utilities of Springfield; Fred Waites, Southern Company; Joe Krisiak, NERC

2. Participants were read the NERC Antitrust Compliance Guidelines and Public Announcement

3. The agenda was reviewed and approved

Agenda

1. Response to ballot ending January 15, 2010

- a. Discussion of results, team needs to respond to each comment
- b. Developed and reviewed team responses for ballot ending January 15, 2010
- c. Team assignments made to consolidate responses and to clean up content and grammar for team review on April 21, 2011 by conference call

2. Prepare standard for quality review

- a. Finalize Standard Drafting Team (SDT) responses for ballot ending January 15, 2010 — no update
- b. Review, revise, and finalize Formal Ballot Comment Report for ballot ending January 15, 2010 — no update
- c. Review and modify summary considerations — no update
- d. Review, revise, and finalize the standard — no update
- e. Review and modify the implementation plan — no update

- f. Review, revise, and finalize Non-binding Violation Risk Factors and Violation Severity Levels Poll Comment Report — no update

Next steps

- a. Team will review progress and discuss remaining issues regarding responses to comments on April 21, 2011 phone call
 - b. Joe Kriasiak will coordinate with NERC staff regarding Load-Serving Entity, Transmission Service Provider, and Distribution Provider requirements
 - c. Joe Kriasiak will coordinate with Reliability Coordination SDT regarding most recent status of 2006-06 issues
4. **Future meeting(s)/conference call(s)**
- a. April 21, 2011 conference call
 - b. Need to confirm May and July meeting dates