

# Meeting Notes Project 2007-02 Operating Personnel Communications Protocols

June 2-3, 2011 | 8:00 a.m.–5:00 p.m. ET  
Conference Call and Webinar

## Administrative

### 1. Introductions and attendance

Attendees: Glen Boyle, PJM Interconnection, LLC; Michael Brost, JEA; Mike Gandolfo, FERC; Wayne Mitchell, Entergy Corporation; Darrel Piatt, FERC; Lloyd Snyder, GSOC; Steve Solis, ERCOT; John Stephens, City Utilities of Springfield; Fred Waites, Southern Company; Joe Kriasiak, NERC

### 2. Participants were read the NERC Antitrust Compliance Guidelines and Public Announcement

### 3. The agenda was reviewed and approved

## Agenda

### 1. Response to ballot ending January 15, 2010

- a. Completed initial Responses to Comments on questions 1, 2, 3, 4, 5, 6, and 7. Steve Solis and Joe Kriasiak to develop proposed responses June 7-8, 2011 regarding 8, 9, 10, 11, and 12 for presentation to the Standard Drafting Team (SDT) for approval on June 21-23, 2011 meeting.
- b. Team assignments were made to consolidate responses and to clean up content and grammar for team review.

### 2. Prepare standard for quality review — targeted for July 15, 2011

- a. Finalize SDT responses for ballot ending January 15, 2010 — no update
- b. Review, revise, and finalize Formal Ballot Comment Report for ballot ending January 15, 2010 — no update
- c. Review and modify summary considerations — no update
- d. Review, revise and finalize the standard — no update
- e. Review and modify the implementation plan — no update

- f. Review, revise and finalize Non-binding Violation Risk Factors and Violation Severity Levels Poll Comment Report — no update

**Next steps**

- g. Steve Solis and Joe Kriasiak to develop proposed responses June 7-8, 2011 by conference call regarding questions 8, 9, 10, 11, and 12 for presentation to the SDT.
- h. Joe Kriasiak will continue to coordinate with Reliability Coordination SDT regarding most recent status of 2006-06 issues.

**4. Future meeting(s)/conference call(s)**

- a. June 21-23, 2011 in Jacksonville, FL
- b. July 12-14, 2011 in Taylor, TX