

## Meeting Notes Project 2007-02 Operating Personnel Communications Protocols

September 9, 2011 | 11:00 a.m.–3:00 p.m. ET

Conference Call and Webinar

### Administrative

#### 1. Introductions and attendance

Attendees: Glen Boyle, PJM Interconnection; Thomas Irvine, Hydro One Networks, Inc.; Wayne Mitchell, Entergy Corporation; Darrel Piatt, FERC; Lloyd Snyder, GSOC; Steve Solis, ERCOT; John Stephens, City Utilities of Springfield; Joe Kriasiak, NERC

#### 2. Participants were read the NERC Antitrust Compliance Guidelines and Public Announcement

#### 3. The agenda was reviewed and approved

### Agenda

#### 1. Response to comments ending January 15, 2010

- a. Reviewed work from response to comments (Glenn Boyle, Michael Cassiadoro and Steve Solis) and approved sub team changes and additions
- b. Reviewed response to comments and Version 2 Standard – removed “timely” from purpose statement
- c. Consensus on new definition “All Call”, changes to Attachment 1, and to let R7 stand alone

#### 2. Prepare standard for quality review (QR) — target changed from July 15, 2011 to September 30, 2011

- a. Joe Kriasiak went over checklist for QR, explaining process and purpose
- b. Joe Kriasiak reviewed QR process and timelines
- c. Team discussed the need to meet to incorporate changes due to QR

### 3. Next steps

- a. Finalize remaining minor response to comment and minor Standards version 2 issues (sub-team)
- b. Joe Kriasiak will continue to coordinate with Reliability Coordination Standard Drafting Team regarding the most recent status of 2006-06 issues (ongoing) and Real-Time Operations Standard Drafting Team regarding not transferring TOP-002 R18 to R7 — R7 will stand alone
- c. Prepare documents for submission to QR
- d. Prepare for October webinar

### 4. Future meeting(s)/conference call(s)

- a. A conference call will be scheduled for mid-October 2011 to review remaining issues and to integrate the results of QR and post for formal ballot