

Meeting Notes

Project 2007-02 Operating Personnel Communication Protocols

November 10, 2011 | 10:00 a.m. to 2:00 p.m. ET

Conference Call and ReadyTalk Webinar

Administrative

1. Introductions

The meeting was brought to order by the Chair at 10:00 a.m. ET on Thursday, November 10, 2011. The Chair provided the team with building and safety information/logistics. Each participant was introduced. Those in attendance were:

Name	Company	Member (Y/N)	In-person (Y/N)
Joseph Krisiak	NERC	Y	N
Lloyd Snyder	GSOC	Y	N
Steve Solis	ERCOT	Y	N
Darrell Piatt	FERC	Y	N
Mike Brost	JEA	Y	N
Tom Irvine	Hydro One	Y	N
John Stephans	City Utilities of Springfield	Y	N
Michael Cassiadoro	WECC	Y	N

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as eight of total members were present.

3. NERC Disclaimer

The NERC Disclaimer was read by Joe Kriasiak.

4. NERC Antitrust Guidelines

NERC Antitrust Guidelines was reviewed by Mr. Kriasiak. There were no questions raised.

5. Membership Changes and Roster Updates

The team reviewed the roster and confirmed that it was accurate and up to date.

Agenda

1. Discussion

- Reviewed All Call issues from Peer Review
- Listed and reviewed solutions to All Call Issues from Peer Review
- The group came to agreement on confirmation of All Call issues

2. Action Item Review

- Mr. Kriasiak will edit current draft of Standard in accordance with SDT decisions
- Mr. Kriasiak will circulate draft to team members for comment and discussion
- SDT will provide any additional concerns or comments to Mr. Kriasiak
- When SDT confirms, Mr. Kriasiak will prepare final quality review submission

3. Future meetings

- After quality review – January 2012
- Webinar – January 2012

4. Adjourn

- The meeting adjourned at approximately 10:50 a.m. ET on November 10, 2011