

# Meeting Notes

## Project 2007-02 Operating Personnel Communications Protocols

January 24, 2012 | 9:00 a.m.–2:30 p.m. ET

Tucker, GA

### Administrative

#### 1. Introductions

The meeting was brought to order by the Chair at 9:00 a.m. ET on Tuesday, January 24, 2012. The Chair provided the team with building and safety information/logistics. Each participant introduced themselves and those in attendance were:

Name	Company	Member (Y/N)	In-person (Y/N)
Glen Boyle	PJM	Y	Y
Michael Gandolfo	FERC	N	N
Tom Irvine	Hydro One	Y	Y
Joseph Krisiak	NERC	Y	Y
Wayne Mitchell	Entergy	Y	N
Darrell Piatt	FERC	N	Y
Lloyd Snyder	GSOC	Y	Y
Steve Solis	ERCOT	Y	N
John Stephens	City Utilities of Springfield	Y	N
Fred Waite	Southern Company	Y	N

## 2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT. A quorum was achieved as seven of nine total voting members were present.

## 3. NERC Disclaimer

The NERC Disclaimer was read by Joseph Kriasiak.

## 4. NERC Antitrust Guidelines

NERC Antitrust Guidelines was reviewed by Joseph Kriasiak. There were no questions raised.

## 5. Review of Roster and Updates

The SDT reviewed the roster and confirmed that it was accurate and up to date.

## Agenda

### 1. Approval of Meeting Notes from Previous Meetings

- The notes from the December 13, 2011 Project 2009-22 meeting were reviewed and approved.

### 2. Discussion

- Joseph Kriasiak reviewed the Agenda and there were no revisions or changes.
- All Call discussion on Project 2007-02 was conducted on how to increase reliability on multiple addressee operating communications. The SDT reviewed results of sub team's response to All Call proposals.
- The SDT discussed sub team's response to comments and concerns.
- The SDT agreed on the final disposition of All Call for quality review submission.
- The SDT reviewed and approved another rewrite of the response to comments for Project 2007-02.

### 3. Action Item Review

- Joseph Kriasiak will add the approved language for two additional requirements for COM-003-1 (R8 and R9) to deal with All Call and incorporate any changes into the Standard such as Measurements, VRFs/VSLs, and supporting documentation.
- Joseph Kriasiak will continue work on COM-003-1 quality review submission.

- Joseph Kriasiak will schedule SDT meetings for:
    - Late February 2012, based on the results for Project 2009-22 at the February 9, 2012 Board of Trustees meeting.
    - March 2012, based on the progress of the quality review of COM-003.
  - Joseph Kriasiak prepared and submitted the Project 2009-22 Board of Trustees package for the February 9, 2012 Board of Trustees meeting.
4. **Future Meeting(s)**
- To be scheduled for late February 2012/March 2012.
5. **Adjourn**
- The meeting adjourned at approximately 2:45 p.m. ET on January 24, 2012.