

## Operating Personnel Communications Protocols Standard Drafting Team

October 11, 2007 — 8 a.m.–5 p.m.  
October 12, 2007 — 8 a.m.–noon

### Meeting Notes

#### 1) Attendees:

- Alan Allgower
- Mark Bradley
- Mike Brost
- Bill Ellard
- Leanne Harrison
- Tom Irvine
- James McGovern
- Wayne Mitchell
- Lloyd Snyder
- John Stephens
- Fred Waites
- Larry Kezele

a) Reviewed NERC Antitrust Compliance Guidelines.

#### 2) Discuss Issues and Strategy for the First Draft of the Standard

- a) Review related standards and identify any opportunities for consolidation and/or revision to meet the scope of the SAR.
- b) Utilization of Alert Level Guidelines
- c) SDT drafted a definition of Communication Protocol
- d) SDT discussed and debated various concepts to try and consolidate parts of other standards dealing with communication into this new standard.
- e) SDT reviewed SAR work scope
- f) SDT reviewed DT responsibilities

#### 3) Cross Check Draft Standard Against SAR — Lloyd Snyder and Team

#### 4) Action Items —

- a) A sub team led by Tom Irvine is taking on the task of editing the RCWG version of the Alert Level Guidelines for inclusion into this new standard.

#### 5) Adjourn