

Meeting Notes

Operating Personnel Communications Protocols SDT — Project 2007-02

March 23, 2010 | 8:00 a.m. – 5:00 p.m. EST

March 24, 2010 | 8:00 a.m. – 4:00 p.m. EST

CAISO alternate Operations Center
1000 S. Fremont Ave. Building A-13
Alhambra CA, 91803

Attendee in CAISO	Attendee on phone
Laura Zotter	Mike Gandolfo
Wayne Mitchell	
John Stephens	
Fred Waites	
Mark Bradley	
Bill Ellard	
Darrell Piatt	
Lloyd Snyder	
Harry Tom	

1. **Updated the Roster (Attachment 1)**
2. **Reviewed NERC Antitrust Compliance Guideline**
3. **Updated Project Schedule (Attachment 2)**
4. **Prepared a draft Comment Form (Attachment 3)**
5. **Prepare final responses to industry comments**

Questions	Sub team
1,2	Laura Zotter, Wayne Mitchell
3,4,5	Lloyd Snyder, Bill Ellard
6,7,8	Darrell Piatt, Mike Gandolfo
9,10,11,12	John Stephens, Fred Waites

6. **Prepared revisions to COM-003-1 (Attachment 4)**
 - a. Update Alert Level Attachment — not complete
 - b. Review VSLs in accordance with FERC guideline — not complete

7. **Next Actions**
 - a. Complete responses to Comments by March 30, 2010:
 - i. 1, 2, 3, 4, 5, 7, 10
 - ii. Incomplete Questions: 8, 9, 11, 12
 - b. Revise VSLs in Standard (Harry)
 - c. Update Implementation Plan (Harry)
 - d. Update New Comment Form background (Lloyd)
 - e. Update to Alert Level Attachment 1 (Fred/John)

8. **Web Conferences**
 - a. March 30, 2010 2PM-4PM ET
 - b. April 16, 2010 12PM-3PM ET
 - c. June 11, 2010 12PM-3PM ET

9. **Full Team Meetings**
 - a. May 11-13, 2010 — (full-full-half) Birmingham, AL
 - b. August 24-26, 2010 — (full-full-half) Austin, TX

10. **Adjourn**