

## Notes

### Operating Personnel Communications Protocols SDT — Project 2007-02

August 18-20, 2009

NERC Offices

1120 G Street, NW, Suite 990

Washington D.C. 20005

<b>Attendees</b>	<b>Participants on phone:</b>
Mark Bradley, ITC Lloyd Snyder, GSOC Leanne Harrison, PJM Wayne Mitchell, Entergy Harry Tom, NERC Tom Irvine, Hydro One Michael Gandolfo, FERC	John Stephens, Springfield Missouri City Utilities Harvie Beavers, Colmac Clarion/Piney Creek LP Kathleen Goodman, ISO-NE

1. Introductions

Harry Tom welcomed everyone to the meeting. Harry reviewed the NERC Antitrust Compliance Guidelines.

2. The SDT discussed a recent NERC Industry Advisory with respect to COM-002 and the implications for COM-003-1. The SDT also reviewed a Frequently Asked Questions document from FRCC dated May 20, 2009. (Attachments 1 and 2)

3. The SDT reviewed the current project schedule. (Attachment 3)

4. In the final review of the proposed draft standard COM-003-1, the OPCP SDT made some modifications. They are as follows:

- a. Edited the proposed draft standard in response to Maureen Long's notes. (Attachment 4A)
- b. Incorporated a table based on the Alert Level Guide into an Attachment. (Attachment 4B)
- c. The SDT updated the implementation plan.
- d. Developed a definition of "Directive" for the NERC Glossary.
- e. The OPCP SDT may be asked to prepare an initial draft of a Reliability Standard Audit Worksheet to support the Compliance Program.

5. Next Meetings

- a. October 20-22, 2009 (New Orleans)
- b. November 17-19, 2009 (Salt Lake City)
- c. December 15-17, 2009 (Charlotte—SERC)