

Notes

Project 2007-02

Operating Personnel Communications Protocols

August 17, 2011 | 10:00 a.m.–12:00 p.m. ET
Conference Call and Webinar

Administrative

1. Introductions and attendance

- a. Members: Michael Brost, JEA; Mike Gandolfo, FERC; Darrel Piatt, FERC; Lloyd Snyder, Georgia Systems Operations Corporation; Steve Solis, ERCOT; John Stephens, City Utilities of Springfield, Fred Waites, Southern Company; Joe Kriasiak, NERC.
- b. Observers: Dave Fusek, AEP.

2. Participants were read the NERC Antitrust Compliance Guidelines and call reminder

3. The Agenda was reviewed and approved

Agenda

1. Response to Ballot ending January 15, 2010

- a. The Standard Drafting Team (SDT) addressed issues for all questions to Q4 and Q5.
- b. The SDT discussed and developed options for Q5 – Time Zone Protocol and chose the Time Zone reference option.
- c. Assigned reviews to Glen Boyle, Michael Cassiadoro, and Steve Solis.
- d. Joe Kriasiak will prepare response to comments and Version 2 Standard.

2. Prepare Standard for Quality Review – target changed from July 15, 2011 to August 19, 2011

- a. Finalize SDT responses for ballot ending January 15, 2010.
- b. Review and modify summary considerations.
- c. Review, revise, and finalize the Standard.
- d. Review and modify the Implementation Plan – the SDT to review, revise and finalize Non-binding Violation Risk Factors and Violation Severity Levels Poll Comment Report.

3. Next steps

- a. Joe Kriasiak and Lloyd Snyder will meet to discuss changes to work plan – complete.
- b. Joe Kriasiak will conduct final clean up of response to comment – complete.
- c. Create 2 subteams to deal with responses to Q4-Q9 – Attachment 1 and Q5.
- d. Schedule a SDT meeting to set up teams and set schedule.
- e. Joe Kriasiak will continue to coordinate with the Reliability Coordination SDT regarding most recent status of 2006-6 issues.
- f. Prepare documents for Quality Review submission.

4. Future meeting(s)/conference call(s)

- a. Conference call pending work plan changes – to be determined.