

Certifying System Operator SAR Drafting Team

November 6–7, 2007

Meeting Notes

Attendees:

David Carlson	Tom Bradish	Brad Calhoun
Ray Gross	Mark Heimbach	Lauri Jones
Rob MacDonald	Tom McKenrick	Patti Metro
Wayne Mitchell	John Neagle	Leo St. Hilaire
Maureen Long	Linda Clarke	

1. Introductions & Meeting Objectives

Dave Carlson introduced himself, as did the other members of the team. Dave reviewed the agenda and the meeting objectives. Linda reviewed the NERC Antitrust Compliance Guidelines.

2. SC Expectations

Maureen Long reviewed the Standards Committee's expectations to ensure all members understand what the SC expects of them. Maureen also reviewed the overall SAR/standard process and the need to address the FERC directives.

3. Draft Responses to Comments & Revise SAR

The team discussed the comments received on version 1 of the SAR, preparing responses to each of the comments. The team also revised the SAR to capture the industry concerns. The primary change that was made to the SAR was revising the functional entities to which the standard will apply.

The team discussed the FERC directives, asking Linda to request NERC to request a discussion with FERC staff to clarify the difference between the following two directives:

(1) Specify minimum competencies that must be demonstrated to become and remain a certified operator

(2) Identify minimum competencies operating personnel must demonstrated to be certified

4. Next Steps

The team will meet via WebEx on Monday, November 26 at 1 p.m. Eastern Standard Time to finalize the Response to Comments Report and the revised SAR. The team will also determine if the SAR will be posted again or if the team will request authorization from the SC to proceed with the standard development effort. Linda will schedule the WebEx and distribute the meeting materials to the team in advance of the meeting to allow time for team review.