

Meeting Notes CCITT Standards Drafting Team — Project 2007-14

April 1, 2008 | 8 a.m.–5 p.m.

April 2, 2008 | 8 a.m.–5 p.m.

Sierra Pacific and Nevada Power Offices
6100 Neil Road
Reno, NV
775-834-5388

- 1) **Administrative** — Mr. Harshbarger led introductions. Mr. Crutchfield reviewed the NERC Antitrust Guidelines and provided an update on the Standard Development Process. Thank you to Marilyn Franz and Sierra Pacific for hosting the meeting.
 - a) **Introductions of team members**

Roman Carter (Southern)	Bob Harshbarger (PSE)
Brett Fisher (WAPA)	Steve Crutchfield (NERC)
Ed Davis (Entergy)	Tom Vandervort (NERC)
Marilyn Franz (SPPC)	Clint Aymond (guest – Entergy)
Jim Hansen (SCL)	Bob Sullivan (guest – CA ISO)
Jeremy West (Entergy)	
 - b) **NERC Antitrust Guidelines**
 - c) **Standard Development Process Review**
- 2) **Review Comment Report and Develop Responses to Comments** — Mr. Crutchfield led a review of the comments received on the previous posting. The team developed responses to the comments.
- 3) **Review and Revise Standards Based on Stakeholder Consensus** — Mr. Crutchfield led the team in revising the timing tables and standards based on the comments received.
- 4) **Project Schedule** — Mr. Crutchfield reviewed the project schedule. Due to the few comments received and the nature of the revisions to the proposed standards, the team requested the revised standards be posted for a 30 day comment period.
- 5) **Summarize Action Items**

- a) Mr. Crutchfield to prepare documents for posting, including the clean and revised standards, the second draft comment form, and the Consideration of Comments from Draft 1 of the revised standards.
- b) Mr. Crutchfield to set up a conference call.
- 6) **Select Dates and Times for Future Meetings**
 - a) Tentative — Monday, May 19, 2008 at 11 a.m. EDT to respond to comments received on latest posting.
 - b) TBD
- 7) **Adjourn** — Mr. Harshbarger adjourned the meeting at 4 p.m. on April 1. The second day of the meeting was cancelled.

Links to Reference documents:

- **SAR:**
ftp://www.nerc.com/pub/sys/all_updl/standards/sar/SAR_Draft%202_Perm_Changes_to_CI_Timing_Tables_clean.pdf
- **The Approved Scope Document:**
ftp://www.nerc.com/pub/sys/all_updl/standards/sc/SDT_Scope_SC_Approved_08Nov07.pdf
- **Reliability Functional Model:**
ftp://www.nerc.com/pub/sys/all_updl/oc/fmrtg/Function_Model_Version3_Board_Approved_13Feb07.pdf
- **Reliability Standards development Procedure Manual:**
ftp://ftp.nerc.com/pub/sys/all_updl/oc/stp/RSDP_V6_1_12Mar07.pdf
- **Drafting Team Guidelines**