

# Meeting Notes

## Project 2007-17 Protection System Maintenance and Testing Standard Drafting Team

November 15-17, 2011

Oncor  
Fort Worth, TX

### Administrative

#### 1. Introductions

The meeting was brought to order by Charles Rogers at 8:00 a.m. CT on Tuesday, November 15, 2011. Sam Francis provided the team with building and safety information/logistics. Each participant was introduced; those in attendance were:

| Name                     | Company                                 | Member/<br>Observer |
|--------------------------|---|---------------------|
| Charles W. Rogers, Chair | Consumers Energy                        | Member              |
| John Anderson            | Excel Energy, Inc                       | Member              |
| Rick Ashton              | Tri-State G & T Association, Inc.       | Member              |
| Bob Bentert              | Florida Power & Light Co.               | Member              |
| Forrest Brock            | Western Farmers Electric<br>Cooperative | Member              |
| Aaron Feathers           | Pacific Gas and Electric<br>Company     | Member              |
| Samuel Francis           | Oncor Transmission                      | Member              |
| Carol Gerou, P.E.        | Midwest Reliability Organization        | Member              |
| Dave Harper              | NRG Energy                              | Member              |
| James M. Kinney          | First Energy                            | Member              |

| Name              | Company                            | Member/<br>Observer |
|-------------------|------------------------------------|---------------------|
| Mark Lukas        | Commonwealth Edison Co.            | Member              |
| Michael Paulson   | South California Edison Company    | Member              |
| Mark Peterson     | Great River Energy                 | Member              |
| William D. Shultz | Southern Company                   | Member              |
| Matthew Westrich  | American Transmission Company, LLC | Member              |
| Philip B. Winston | Georgia Power Company              | Member              |
| David Youngblood  | Luminant Energy                    | Member              |
| John Zipp         | ITC Holdings                       | Member              |
| Ron Gonzalez      | SCE                                | Observer            |
| Danny Johnson     | FERC                               | Observer            |
| Tim Kepis         | SCE                                | Observer            |
| Robert Lloyd      | SCE                                | Observer            |
| Al McMeekin       | NERC Staff                         | Member              |

**2. Determination of Quorum**

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 18 of 23 total members were present.

**3. NERC Antitrust Compliance Guidelines and Public Announcement**

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Al McMeekin. There were no questions raised.

#### 4. Roster Updates

The team reviewed the team roster and confirmed that it was accurate and up to date. The updated roster contained the 9 new members appointed by the Standards Committee. They are as follows:

1. Michael Palusso – Southern California Edison – Mike has been a frequent guest/observer at SDT activities for several years, and has personally been very involved in development of this standard, and has hosted two SDT meetings. He is one of four SCE members that have been very active. Mike has been a strong contributor, and, without him, the team would have very weak representation of the unique issues within the Western Interconnection.
2. Forrest Brock – Western Farmers Electric Coop - Forrest has been a frequent guest/observer at SDT activities for several years, and has personally been very involved in development of this standard. He has been a strong contributor as a guest/observer, with recognition of the standard's implication for small entities (an area where additional membership has been encouraged by the Standards Committee).
3. Jim Kinney – FirstEnergy - Jim has been a frequent guest/observer at SDT activities (one of three FirstEnergy representatives to be involved and active) for several years, and has personally been very involved in development of this standard. Jim will join three other SDT members from the RFC region.
4. Kristina Marriott – ENOSERV - Kristina has been a frequent guest/observer at SDT activities for several years, and has personally been very involved in development of this standard. She has accepted and completed several individual assignments for work between official meetings and conference calls, and led some of them. Kristina is currently the only person active with the SDT from the energy services area, which performs maintenance for many small entities, and she has proven that she understands the issues related to that sector.
5. David Youngblood – Luminant - David has been a frequent guest/observer at SDT activities for several years, and has personally been very involved in development of this standard. David provides considerable additional expertise regarding Protection Systems for generation plants, an area where the SDT could benefit from additional technical expertise.
6. Aaron Feathers – Pacific Gas and Electric - Aaron has been a frequent guest/observer at SDT activities for well over a year, representing three postings and the related changes, and has personally been very involved in development of this standard. Similarly to Mike Palusso, Aaron will add valuable insights regarding the issues in WECC.
7. John Schechter – AEP - John has been a frequent guest/observer at SDT activities for several years, and has personally been very involved in development of this standard.
8. Matt Westrich – ATC - Matt has been a frequent guest/observer at SDT activities for several years, and has personally been very involved in development of this standard.
9. Scott Vaughan – City of Rosehill – Scott's resume shows significant relevant technical expertise, and he represents a small entity, which is explicitly an area of interest of the Standards Committee.

Two names were removed from the team roster due to lack of participation bringing the membership total to 23.

## **Agenda**

### **1. Actions**

- a. The drafting team completed the responses to comments from the 45-day formal comment period that began August 15, 2011 and ended September 29, 2011. This was technically the fifth draft of the standard but due to the failed recirculation ballot in June, and the re-initiation of the project by the Standards Committee, this was the first posting of the draft standard along with a revised Standard Authorization Request. The posting was accompanied by a 10-day initial ballot.
- b. The drafting team discussed revising Requirement R3 but no action was taken at this time.

### **2. Action Items**

AI will schedule and announce next meeting for January 24-26, 2012.

### **3. Future meeting(s)**

There is a meeting scheduled for January 24-26, 2012 in San Francisco, CA.

### **4. Adjourn**

The meeting adjourned at 5:00 p.m. CT on Thursday, November 17, 2011.