

Meeting Notes

Project 2007-17 Protection System Maintenance and Testing Standard Drafting Team

September 25-27, 2012

NERC Headquarters
Atlanta, GA

Administrative

1. Introductions

The meeting was brought to order by Charles Rogers at 8:00 a.m. ET on Tuesday, September 25, 2012. Al McMeekin provided the team with building and safety information/logistics. Each participant was introduced and those in attendance were:

Name	Company	Member/ Observer
Charles W. Rogers, Chair	Consumers Energy	Member
John Anderson	Excel Energy, Inc	Member
Rick Ashton	Tri-State G & T Association, Inc.	Member
Bob Bentert	Florida Power & Light Co.	Member
Samuel Francis	Oncor Transmission	Member
Carol Gerou	MRO	Member
Russell Hardison	TVA	Member
James M. Kinney	First Energy	Member
Michael Palusso	South California Edison Company	Member
Mark Peterson	Great River Energy	Member
John E. Schechter	American Electric Power	Member

Name	Company	Member/ Observer
Bill Shultz	Southern Company Generation	Member
Scott Vaughan	City of Rossville	Member
Matthew Westrich	American Transmission Company, LLC	Member
Philip B. Winston	Southern Company	Member
David Youngblood	Luminant	Member
John Zipp	ITC Holdings	Member
Tom Bradish	FERC	Observer
Chris Searles	BAE Batteries	Observer
Mark Meyer	Power DB (Megger)	Observer
Laura Anderson	NERC Staff	Observer
Al McMeekin	NERC Staff	Member
Willie Phillips	NERC Staff	Observer

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 17 of 23 total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Mr. McMeekin. There were no questions raised.

4. Roster Updates

The team reviewed the roster and confirmed that it was accurate and up to date.

Agenda

1. Discussion

The Standard passed the successive ballot that ended August 27, 2012 with the following results: Quorum – 79.46% and Affirmative – 79.00%. The Standard Processes Manual allows drafting teams to make changes following a successful ballot with a goal of improving the quality of a standard (or definition), provided those changes do not alter the applicability or scope of the proposed standard (or definition). The team’s goal was to make no substantive changes to the draft standard in hopes of posting the standard for a recirculation ballot in October, 2012.

2. Actions

- a. The team made the following minor clarifying edit to Table 1-2 “Component Type - Communications Systems” of the draft standard: Added an “s” to “communication” in several locations within Table 1-2. The term “communications system” is now used consistently throughout the table.

In the Violation Severity Levels (VSLs) for Requirement R5, the word “identify” was added to each VSL to be consistent with the requirement to complete preparation of all documents and send to Quality Review.

- b. Supplementary Reference and FAQ Document: Various spelling and punctuation errors were corrected, and additional content was added to improve the reference document.
- c. The team completed the responses to comments from the formal comment period.
- d. The team developed the technical basis for the maintenance intervals specified for each of the Protection System Component Types listed in the tables within PRC-005-2. The team also worked on other documents in preparation for filing the FERC petition.

3. Future meeting(s)

To be determined.

4. Adjourn

The meeting adjourned at Noon ET on September 27, 2012.