

Meeting Notes

Project 2007-17 Protection System Maintenance and Testing Standard Drafting Team

July 10-12, 2012
Miami, FL

Administrative

1. Introductions

The meeting was brought to order by the Chair, Charles Rogers, at 8:00 a.m. ET on Tuesday, July 10, 2012. Bob Bentert provided the team with building and safety information/logistics. Introductions were made and those in attendance are noted in the table below:

Name	Company	Member/ Observer	In Person (Y/N)	Conference Call/Web (Y/N)
Charles W. Rogers, Chair	Consumers Energy	Member	Y	
John Anderson	Excel Energy, Inc	Member		Y
Rick Ashton	Tri-State G & T Association, Inc.	Member	Absent	
Bob Bentert	Florida Power & Light Co.	Member	Y	
Forrest Brock	Western Farmers Electric Cooperative	Member	Y	
Aaron Feathers	Pacific Gas and Electric Company	Member	Y	
Samuel Francis	Oncor Transmission	Member	Y	
Carol Gerou, P.E.	Midwest Reliability Organization	Member	Y	

Name	Company	Member/ Observer	In Person (Y/N)	Conference Call/Web (Y/N)
Russell Hardison, P.E.	Tennessee Valley Authority	Member	Y	
Ervin D. Harper	NRG Texas Maintenance Services	Member	Y	
James M. Kinney	First Energy	Member	Y	
Mark Lukas	Commonwealth Edison Co.	Member	Absent	
Kristina Marriott	ENOSERV	Member	Y	
Michael Palusso	South California Edison Company	Member	Y	
Mark Peterson	Great River Energy	Member	Absent	
John E. Schechter	American Electric Power	Member	Y	
William D. Shultz	Southern Company	Member	Absent	
Eric Udren	Quanta Technology	Member	Absent	
Scott Vaughan	City of Roseville	Member	Absent	
Matthew Westrich	American Transmission Company, LLC	Member	Absent	
Philip B. Winston	Georgia Power Company	Member	Y	
David Youngblood	Luminant Energy	Member	Y	
John Zipp	ITC Holdings	Member	Y	
Amelia Lewis	FERC	Observer	Y	
Willie Phillips	NERC Staff – Legal	N/A	Y	
Al McMeekin	NERC Staff – Team Advisor	N/A	Y	

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 16 of 23 total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

The NERC Antitrust Compliance Guidelines and public announcement were delivered.

4. Review Team Roster

The team reviewed the team roster and confirmed that it was accurate and up to date.

Agenda

1. Address Comments from Formal Comment and Initial Ballot Periods

Charles Rogers led the discussion surrounding the recent successive ballot results and the standard achieving a 79.00% approval from the stakeholders. The goal was to make no substantive changes to the standard unless there was an overwhelming improvement or a discrepancy correction to the technical content. The various subteams' draft responses to the comments were discussed and only editorial changes were made to the standard and several other documents. The team called into the Standards Committee (SC) meeting on Wednesday, July 11, 2012 to participate in the discussion led by Laura Hussey, Director – Standards Process. Laura was seeking SC permission for the drafting team to make a change to a maintenance interval in Table 1-2 and have the change deemed nonsubstantive, allowing the standard to proceed to a recirculation ballot rather than another successive ballot. The SC denied the request and the standard will proceed to a 30-day successive ballot. Al McMeekin committed to prepare all the documents and send them to Standards Process for quality review by close of business July 20, 2012. The standard and associated documents will be posted beginning late July 2012.

2. Modify All Documents as Required

The drafting team made clarifying and editorial changes to the Supplementary Reference and FAQ document based on stakeholder input. The Mapping Document was revised for clarity and consistency. The Implementation Plan was revised to state that the 4 legacy standards PRC-005-1b, PRC-008-0, PRC-011-0, and PRC-017-0 would not be retired until PRC-05-2 was fully implemented, and that entities must designate which program they were utilizing during the transition period for each Protection System component. A statement was added to specify that once an entity declared it was utilizing PRC-005-2 for its maintenance, it could not revert to its old program.

3. Future Meeting(s)

A meeting is scheduled for September 25-27, 2012 in Atlanta, GA at NERC Headquarters.

4. Adjourn

The meeting adjourned at 5:00 p.m. ET on Thursday, July 12, 2012.