

Meeting Notes

Project 2007-17 Protection System Maintenance and Testing Standard Drafting Team

May 31 – June 3, 2011
Los Angeles, CA

Administrative

1. Introductions

The meeting was brought to order by the Chair, Charles Rogers at 8:00 a.m. PT on Tuesday, May 31, 2011. Each participant was introduced; those in attendance were:

Name	Company	Member/ Observer
Charles W. Rogers, Chair	Consumers Energy	Member
John Anderson	Xcel	Member
Rick Ashton	Tri-State G & T Association, Inc.	Member
Bob Bentert	FPL	Member
Sam Francis	Oncor Transmission	Member
Carol Gerou, P.E.	MRO	Member
Dave Harper	NRG	Member
Mark Lukas	ComEd	Member
Mark Peterson	Great River Energy	Member
Bill Shultz	Southern Company Generation	Member
Phil Winston	Southern Company	Member

Name	Company	Member/ Observer
John Zipp	ITC Holdings	Member
Forrest Brock	WFEC	Observer
Aaron Feathers	Pacific Gas and Electric Company	Observer
Ron Gonzalez	SCE	Observer
Danny Johnson	FERC	Observer
Tim Kedis	SCE	Observer
Jim Kinney	First Energy	Observer
Robert Lloyd	SCE	Observer
Michael Palusso	SCE	Observer
Matt Westrich	ATC	Observer
David Youngblood	Luminant Energy	Observer
Al McMeekin	NERC Staff	Member

2. NERC Antitrust Compliance Guidelines and Public Announcement

The NERC Antitrust Compliance Guidelines and public announcement were delivered by Al McMeekin, there were no questions raised.

Agenda

1. Status update – Mr. Rogers and Mr. McMeekin

A successive ballot on revisions to PRC-005-2 Protection System Maintenance concluded on May 13, 2011, and a concurrent non-binding poll of associated Violation Risk Factors (VRFs) and Violation Severity Levels (VSLs) concluded on May 16, 2011. The non-binding poll was held open past the closing of the ballot to allow a quorum to be achieved.

Ballot Results for Revisions to PRC-005-2:

Voting statistics were:

Quorum – 78.33 percent

Approval – 67.00 percent

Non-binding Poll Results for Associated VRF and VSLs:

Of those who registered to participate, 75 percent provided an opinion or an abstention; 66 percent of those who provided an opinion indicated support for the VRFs and VSLs that were proposed.

2. Meeting Objectives – Mr. Rogers and Mr. McMeekin

- a. Respond to comments from the posting and balloting of the draft standard, and modify the standard as appropriate.

The drafting team considered all comments received during the formal comment period, ballot, the non-binding poll, as well as comments made from the Quality Review Team made prior to the posting. The drafting team made minor clarifying edits to the standard, its implementation plan, and the associated VRFs and VSLs. The reference document was updated simultaneously to remain in synch with the modified standard. However, the team did not believe any of the changes were substantive and recommended to NERC staff that the standard and associated documents be moved forward to a recirculation ballot.

- b. Begin preparation of FERC filing documentation.

The drafting team began writing and assembling the technical justifications and other information necessary for preparing the FERC filing. More assignments were made and are due by close of business Friday, June 17, 2011. The write-ups are to be sent to Mr. McMeekin and the rest of the team for review.

3. Next Meeting – All

Assuming the recirculation ballot is successful, the next meeting is scheduled for July 26-27, 2011 at NERC headquarters in Atlanta, GA for preparing the FERC filing. NERC attorney, Andy Dressel will be present to help guide the team through the petition preparation process.

4. Adjourn

Mr. Rogers adjourned the meeting on June 3, 2011 at 11:30 a.m. PT.