

Notes

Project 2007-17 Protection Systems Maintenance & Testing

February 15-17, 2011 | 8:00 a.m. – 5:00 p.m. ET

Meeting Location: Southern Company
Atlanta, GA

Administrative Items

1. Introductions and logistics

- The meeting was brought to order by the Chair at 0800 ET on Tuesday, February 15, 2011. Phil Winston provided the team with building and safety information/logistics. Each participant introduced him/her-self; those in attendance were:

Rick Ashton (M) - Tri-State G & T	Bill Shultz (M) – Southern Company Generation	Carol Gerou (M) - MRO
Sam Francis (M) – Oncor	John Zipp (M) – ITC Holdings	Dave Harper (M) - NRG
Phil Winston (M) – Southern Company	Mark Peterson (M) – Great River Energy	Mike Palusso (O) - SCE
Charles Rogers, Chair (M) – Consumers Energy	Al McMeekin (M) NERC	Joe Krisiak (O) - NERC
Richard Ferner (O) - WAPA	Forrest Brock (O) - WFEC	Jim Kinney (O) – First Energy
Aaron Feathers (O) – PG&E	Kristina Marriott (O) - Enoserv	John Schechter (O) - AEP

2. Charles Rogers read the NERC Disclaimer (shown below).

- Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. Participants should keep in mind that the audience may include members of the press and representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.

3. Charles Rogers reviewed the NERC Antitrust Compliance Guidelines
 - No questions were raised on the NERC Antitrust Compliance Guidelines.

Actions

1. Review of meeting objectives – Charles Rogers & Al McMeekin
 - Respond to comments from the posting and balloting of the draft standard, and modify standard as appropriate.
 - Review of documents necessary for submittal to Quality Review Team.
 - Discuss project schedule and future meetings.
2. The SDT completed responses for the Consideration of Comments, the ballot comments, and the non-binding poll of VRFs and VSLs. Based on stakeholder comments, the team made some edits to the draft standard and Implementation Plan, and combined the Supplementary Reference Document and the FAQ Document into a single document format.
3. The SDT reviewed the list of documents required for submittal to the Quality Review Team prior to posting. Al and Charles to coordinate completion of the remaining documents.
4. The SDT is tentatively planning a meeting for May 31 – June 3, 2011 (location to be determined), and a preliminary ReadyTalk conference call on May 17, 2011 to discuss activities for the June meeting. Tentative plans include:
 - Hold a webinar to discuss the standard with industry - around the 20th day of the posting - just before the ballot period.
 - Comments should be available around May 20.
 - Schedule conference call just after ballot closes and comments are available to discuss.
 - Breaking the comments apart into individually numbered comments to facilitate our future work.
 - After the comments are available, but before our next meeting, Rick Ashton will draft proposed responses to comments related to the Supplementary Reference Document.
 - After the comments are available, but before our next meeting, Sam Francis will draft proposed responses to comments related to the station dc supply.
 - After the comments are available, but before our next meeting, Bill Schultz

will draft proposed responses to comments related to the Implementation Plan.

- After the comments are available, but before our next meeting, Phil Winston will draft proposed responses to comments related to the removal of Requirement 1, Part 1.5, etc.
- After the comments are available, but before our next meeting, Kristina Marriott will again index identical comments between/within the three comment documents.
- After the comments are available, but before our next meeting, Everyone is asked to provide any draft responses that they are inclined to offer.

5. Adjourn

Charles Rogers adjourned the meeting on February 17, 2011 at 5:00 p.m. ET.