

Agenda

Cyber Security Order 706 SDT — Project 2008-06

April 13, 2010 | 1 PM to 5:30 PM EDT
April 14, 2010 | 8 AM to 6:15 PM EDT
April 15, 2010 | 8 AM to 5 PM EDT
April 16, 2010 | 8 AM to 2 PM EDT

Georgia Power
241 Ralph McGill Blvd
Atlanta, GA 30308

NOTE: 1. Agenda Times May be Adjusted as Needed during the Meeting
2. Drafting Sub-Team Meetings May Not Have Access to Telephones and Ready Talk

Proposed Meeting Objectives/Outcomes

- Review the CSO 706 SDT 2010 Work plan and Schedule
- Review, refine and adopt the Draft Final CIP-002-4 for NERC Staff Review in advance of Industry Informal Comment posting on May 3.
- Review, refine and adopt the Sub-Team Security Controls Requirements draft for NERC Staff
- Review in advance of Industry Informal Comment posting on May 3.
- Develop Related Documents including Comment Form and Cover Letter for Informal Comment Posting.
- Agree on next steps and assignments

Draft Agenda

Tuesday April 13, 2009

1:00 p.m. Welcome and Opening Remarks- *John Lim, Chair & Phil Huff, Vice Chair*
Roll Call; NERC Antitrust Compliance Guidelines - *Joe Bucciero*
Facilitator review and SDT acceptance of March 9-12, 2010 Phoenix SDT meeting summary

1:10 Review of Meeting Objectives, Agenda and Meeting Guidelines — *Bob Jones*

1:15 Review and Discussion of CSO 706 SDT Workplan and Schedule - April-December, 2010- *Stu Langton*

1:20 Overview of CIP-002-4 & Security Controls Requirements Refinements

1:30 Review of Revised CIP-002-4 Draft Final and SDT Industry Response Document- *CIP-002-4 Drafting Team - John Lim, et al.*

- 3:00 Break
- 3:15 Continue Review of Revised CIP-002-4
- 4:15 Full Team Consensus Testing on Refinements of CIP 002-4 Draft Final and SDT Industry Response Document
- 5:15 Review of Wednesday's Agenda
- 5:30 Recess
 - *Possible Security Controls Requirements Sub Team Meetings- Evening*
 - *If needed, CIP-002 Drafting Team to meet to finalize draft and present for adoption Wednesday morning.*

Wednesday April 14, 2010

- 8:00 Welcome and Agenda Review, Roll Call and Antitrust Guidelines- *John Lim, Phil Huff, Joe Bucciero*
- 8:10 *(As Needed)* Review of Any Revisions and Adoption of CIP-002-4
- 9:00 Sub-Team Reports on Requirements Drafting and Any Overlaps
- 9:10 Security Governance Requirements
- 10:00 Break
- 10:15 Personnel and Physical Security Requirements and Guidance- Overview and Consensus Testing
- 11:00 Operations Security Requirements and Guidance - Overview and Consensus Testing
- 11:45 Recovery and Response Requirements- Overview and Consensus Testing
- 12:15 Working Lunch
- 12:45 Access Control and Auditing- Requirements- Overview and Consensus Testing
- 1:30 Change Management, System Lifecycle and Information Management- Requirements-Overview and Consensus Testing
- 2:15 *Security Controls Requirements Sub Team Meetings to Refine Documents for Thursday Review*
- 6:15 Recess

Thursday April 15, 2010

- 8:00 Welcome and Agenda Review, Roll Call and Antitrust Guidelines- *John Lim, Phil Huff, Joe Bucciero*
- 8:10 Security Governance Requirements
- 9:15 Personnel and Physical Security Requirements and Guidance- Overview and Consensus Testing
- 10:15 Break
- 10:30 Operations Security Requirements and Guidance - Overview and Consensus Testing
- 11:30 Recovery and Response Requirements- Overview and Consensus Testing
- 12:15 Working Lunch
- 12:45 Access Control and Auditing- Requirements- Overview and Consensus Testing
- 1:45 Change Management, System Lifecycle and Information Management- Requirements- Overview and Consensus Testing

- 2:45 Review of Progress and Drafting Assignments
3:15 *Possible Sub-Team and Ad Hoc Drafting Groups*
Cover Letter, Comment Form, Implementation Plan, VSLs/VFRs Drafting
Meetings
4:55 Review Any Drafting Assignments and Friday Agenda
5:00 Recess
- *As needed sub-team and ad-hoc drafting groups- Evening*

Friday April 16, 2010

- 8:00 Welcome and Agenda Review, Roll Call and Antitrust Guidelines- *John Lim, Phil Huff, Joe Bucciero*
8:10 Final Review of CIP Drafts for NERC Staff Review
10:15 *Break*
10:30 Final Review and Adoption of CIP Drafts for NERC Staff Review
12:15 Working Lunch
12:45 SDT Review of Document Preparation Schedule
Proposed Sub-Team Lead meetings with NERC Staff April 21 & 26
SDT Teleconference Meeting week of April 29 to Review and Adopt Documents for Posting for Informal Industry Comment on May 3.
1:00 SDT Review of Plan to Draft CIP Guidance Documents on May Meeting
1:15 Review of Dallas SDT Agenda
1:25 May 2010 Technical Workshop Planning, Assignments, and Preparation, as needed
1:55 Agree on Next Steps and Meeting Evaluation
2:00 *Adjourn*

SCHEDULE CONVERGENCE: FULL CIP V4 PACKAGE		
Date	Week of	CIP Task
SDT Meeting- Atlanta, (4/13-16)	4/12/2010	Present Controls draft for full team review and comment. Sub team drafting. Finalize draft for Informal Comment, Full Package
	4/19/2010	NERC Staff Prepares Full Package for Industry Comment
4/21/2010	4/19/2010	<i>Proposed NERC Staff Meeting with SDT Sub-Team Leads- Mid-stream Review of Package Preparation</i>
4/26/2010	4/26/2010	<i>Proposed NERC Staff Meeting with SDT Sub-Team Leads- Final Review of Package Preparation</i>
4/29/2010	4/26/2010	SDT Reviews and Approved Full Package for 30-day Industry Comment Period
5/3/2010	5/3/2010	<i>Informal Comment Posting for full package starts Completes on 6/2/2010</i>
SDT Meeting- Dallas, (5/11-13)	5/10/2010	Prepare for Industry Workshop- CIP Guidance Documents
5/19 & 5/20/2010	5/17/2010	1.5-day Industry Technical Workshop (Dallas, TX)
	5/24/2010	SDT Considers Comments from Workshop
6/2/2010	5/31/2010	<i>2nd Informal comment period ends</i>
6/3-6/2010		<i>SDT Summarizes Comments Received</i>

SDT Meeting, Sacramento (6/8-11)	6/7/2010	SDT Meeting: Comment review, response process, redrafting
	6/14/2010	Sub team meetings
	6/21/2010	Sub team meetings
6/29/2010	6/28/2010	Sub team meetings. SDT interim online meeting.
	7/5/2010	Subteams Package modifications into Standard documents
SDT Meeting, Pittsburgh, (7/13-16)	7/12/2010	Finalize & Approve Documents for posting for 45 day formal comment period
	7/19/2010	<i>NERC Prepares Materials/SDT Approves Revisions/NERC Seeks SC Approval for Ballot</i>
7/26/2010	7/26/2010	<i>45 Day formal comment period starts (completes 9/8/10) /Ballot Pool formation (completes 8/25/10)</i>
	8/2/2010	Industry Comments on Standards
SDT Meeting, TBD, (8/10-13)	8/9/2010	SDT Meeting: Prepare for Industry Webinar
8/18/10	8/16/2010	<i>Hold Industry Webinar</i>
8/25/2010	8/23/2010	<i>30 Ballot Preview/Initial Comment Preview ends/Ballot Pool formed</i>
8/30/2010	8/30/2010	<i>Initial Ballot Starts</i>
SDT Meeting Winnipeg, (9/7-10)	9/6/2010	Respond to comments received. Drafting revisions. Review Ballot Results and Additional Comments
	9/8/2010	Initial Ballot Ends
	9/13/2010	Sub team meetings

9/24/10	9/20/2010	Sub team meetings; Full SDT on-line meeting to adopt revised draft of documents
	9/27/2010	NERC Staff Review of Documents and SDT Approval for Re-ballot
10/4 to 10/13/10	10/4/2010	Re-Ballot Period Begins
SDT Meeting TBD, (10/12-15)	10/11/2010	Prepare responses to 2nd ballot comments
<i>10/19/2010</i>	<i>10/18/2010</i>	<i>Sub-teams meet to adjust requirements</i>
10/29/2010	10/25/2010	<i>Prepare & Finalize revisions to standards and responses to comments on standards</i>
	11/1/2010	NERC Staff Review of Documents and SDT Approval for Re-ballot
11/8 to 11/17/2010	11/8/2010	3 rd Ballot Period Begins
SDT Meeting TBD, (11/16-19)	11/15/2010	Prepare responses to 3rd Ballot comments
	11/22/2010	<i>NERC & SDT finalize responses to ballot package</i>
	11/29/2010	<i>Seek SC & BOT Approval for Filing</i>
	12/6/2010	<i>Seek SC & BOT Approval for Filing</i>
SDT Meeting TBD, (12/13-17)	12/13/2010	SDT Meeting to review Filing and Celebrate Project Completion

	<i>12/24/2010</i>	<i>Submit for Regulatory Approval</i>
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