

## Project 2009-03: Emergency Operations

| Effort                                 | Task   | Description   | Lead Organization                | Deliverables  | Estimated Completion |
|--|--|---|----------------------------------|---|----------------------|
| Internal Standards Process Preparation | Brief the Standards Committee                          | Informally discuss the work plan for this project with the SC                                       | Standards                        | SC Talking Points document<br>Five-Year Review Template<br>Standards Announcement | Complete             |
|  | Issue Standards Announcement                           | Invite industry SMEs to serve on the Five-Year Review Team  | Standards                        | Standards Announcement  | Complete             |
|  | Propose FYRT members                                   | Review FYRT nominations and recommend FYRT members to the SC  | Standards                        | FYRT Roster recommendation for SC   | Complete             |
|  | Review FYR template and make tentative recommendations | Develop plan for NERC review of directives, RBS, and P81  | Standards (Laura, Edd, Steve)    | Five-Year Review Template   | Complete             |
|  | Finalize FYRT  | Obtain SC approval of Review Team members and notify appointed members and nominees of their status | Standards Committee<br>Standards | Review Team Approval<br>Email to each nominee on status of their nomination.      | Complete             |
|  | Internal conference call to discuss five-year review   | Finalize recommendations on directives, RBS, and P81  | Standards (Laura, Edd, Steve)    | Complete Staff Section of Five-Year Review Template                               | Complete             |

| Effort                       | Task  | Description   | Lead Organization                       | Deliverables   | Estimated Completion |
|------------------------------|---|---|---|--|----------------------|
| Five-Year Review Preparation | Industry Training webinar   | Train industry and FYRT on the five-year review process, particularly as it pertains to this project  | Standards                               | Five-Year Review PowerPoint  | Completed            |
|                              | Provide FYRT members with initial documents and Schedule of initial call or meeting | Advise FYRT members and leadership of status, date range of initial FYRT conference call and face-to-face meeting, and provide documents                | Standards (Laura)                       | Email to FYRT members<br>Five-Year Review Template<br>Project Action Plan<br>(All initial documents) | Complete             |
|                              | Initial FYRT conference call  | Review Team introductions, confirm receipt of documents, discuss Action Plan, discuss initial NERC recommendations, schedule first face-to-face meeting | Review Team Standards (Laura and Steve) | Meeting Notes<br>Updated Five-Year Review Template   | Complete             |
| Formal Five-Year Review      | FYRT Conference call  | Review team to discuss Action Plan, discuss status of review and recommendations, Q&A   | Review Team Standards                   | Meeting Notes  | Complete             |
|                              | FYRT Meeting  | First Five-Year Review Team meeting to develop Draft Five-Year-Review Recommendation  | Review Team                             | Draft Five-Year Review Recommendation  | Complete             |
|                              | Review Team conference call (if necessary)  | Further develop Draft Five-Year-Review Recommendation   | Review Team                             | Revise draft Five-Year Review Recommendation   | Complete             |

| Effort | Task   | Description  | Lead Organization           | Deliverables   | Estimated Completion |
|--------|--|--|-----------------------------|--|----------------------|
|        | Review Team conference call                        | Finalize posting for comment   | Review Team                 | Five-Year Review Recommendation  | Complete             |
|        | Post recommendation                                | Recommend whether the Reliability Standard should be reaffirmed, revised, or withdrawn (comments due September 5, 2013)  | Standards                   | Five-Year Review Recommendation  | Complete             |
|        | Webinar  | Advise industry of Review Team recommendation  | Review Team Chair/Standards | Final Five-Year Review Recommendation PowerPoint   | Complete             |
|        | Workshop (if necessary)                            | Advise industry of Review Team recommendation and address concerns/opposition of industry                                | Review Team Chair/Standards | Final Five-Year Review Recommendation PowerPoint   | Complete             |
|        | Review Team Conference Call or Review Team Meeting | Respond to comments on original recommendation; revise as necessary; Develop SAR and proposed standard(s) (if necessary) | Review Team Standards       | Five-Year Review Consideration of Comments and Final Recommendation document; SAR and proposed standard(s) | Complete             |
|        | Review Team Conference Call                        | Respond to comments on original recommendation; revise as necessary; Develop SAR and proposed standard(s) (if necessary) | Review Team Standards       | Five-Year Review Consideration of Comments and Final Recommendation document; SAR and proposed standard(s) | Complete             |

| Effort                 | Task                            | Description   | Lead Organization   | Deliverables  | Estimated Completion |
|------------------------|---------------------------------|---|---------------------|---|----------------------|
| Post Review Activities | Report to Standards Committee   | Complete Five-Year Review (SC meeting is on October 17, 2013)   | Review Team         | Provide to Standards Committee industry comments, FYRT response to comments, and recommendation on whether the Reliability Standard should be reaffirmed, revised (SAR), or withdrawn (SAR); SAR and proposed standard(s) | Complete             |
|                        | Standards Committee action      | Act on FYRT recommendation  | Standards Committee | Reaffirmation to the BOT or act on SAR  | Complete             |
|                        | Recommend or revise SDT         | Obtain SC approval of Drafting Team members and notify appointed members and nominees of their status | Standards           | Review Team Approval<br>Email to each nominee on status of their nomination.  | Complete             |
|                        | Informal Comment Period for SAR | Post SAR for informal industry comment  | Standards           | SAR   | Complete             |
|                        | EOP SDT meeting                 | Respond to comments; revise as necessary  | EOP SDT             | Consideration of Comments, revised SAR and meeting notes  | Complete             |
|                        | EOP SDT conference call         | Review of action plan, review of standards and discussion of future meeting dates                     | EOP SDT             | Action Plan and meeting notes   | Complete             |
|                        | EOP SDT conference call         | Standard development  | EOP SDT             | Draft standard(s) and meeting notes   | Complete             |

| Effort | Task                    | Description  | Lead Organization                      | Deliverables  | Estimated Completion |
|--------|-------------------------|--|--|---|----------------------|
|        | EOP SDT meeting         | Development of standards, comment report                     | EOP SDT                                | Consideration of Comments, draft standard(s), Revised SAR, and meeting notes  | Complete             |
|        | EOP SDT Meeting         | Development of standard and documents for informal posting   | EOP SDT                                | Revised draft standard, mapping document, comment form, Proposed definition NERC Glossary of Terms, Background Document | Completed            |
|        | EOP SDT Meeting         | Development of standard and documents for informal posting   | EOP SDT                                | Revised draft standard, mapping document, comment form, Proposed definition NERC Glossary of Terms, Background Document | Completed            |
|        | Informal Comment Period | Posting for Industry Informal Comment Period                 | Standards                              | Industry Comments/Comment Report  | Completed            |
|        | Joint Webinar           | Webinar  | EOP SDT, UVLS SDT Team Chair/Standards | PowerPoint  | Completed            |
|        | EOP SDT Meeting         | Respond to comments; revise as necessary                     | EOP SDT                                | Consideration of Comments; revised standard, mapping document, Implementation plan                                      | Completed            |
|        | Initial Ballot          | Post Revision Standard(s) for industry comment and balloting | Standards                              | Consideration of Comments; revised standard(s), revised mapping document, and revised implementation plan               | Completed            |

| Effort | Task                 | Description  | Lead Organization                      | Deliverables  | Estimated Completion |
|--------|----------------------|--|--|---|----------------------|
|        | Technical Conference | Technical Conference to outreach Attachment 1 of EOP-011-1 and Coordination with BAL-002 | EOP SDT                                | PowerPoint  | Completed            |
|        | Joint Webinar        | Webinar/Workshop   | EOP SDT, UVLS SDT Team Chair/Standards | PowerPoint  | Completed            |
|        | EOP SDT Meeting      | Respond to comments; revise as necessary   | EOP SDT                                | Consideration of Comments; revised standard, mapping document, Implementation plan                        | Completed            |
|        | Additional Ballot    | Post Revision Standard for industry comment and balloting                                | Standards                              | Consideration of Comments; revised standard(s), revised mapping document, and revised implementation plan | Completed            |
|        | Joint Webinar        | Webinar/Workshop   | EOP SDT, UVLS SDT Team Chair/Standards | PowerPoint  | Completed            |
|        | Final Ballot         | Post Revision Standard   | Standards                              | Consideration of Comments; revised standard(s), revised mapping document, and revised implementation plan | October 2014         |
|        | Report to NERC BOT   | Complete Standard  | EOP SDT                                | Provide to NERC BOT EOP SDT's response to comments, balloting results, Standard and FERC draft petition   | November 2014        |

| Effort | Task                | Description                     | Lead Organization | Deliverables         | Estimated Completion |
|--------|---------------------|---------------------------------|-------------------|----------------------|----------------------|
|        | Petition for Filing | Complete Standard FERC Petition | NERC Legal        | FERC Petition Filing | TBD                  |

Working Draft October 2