

## Meeting Notes

### Project 2009-03 Emergency Operations Standards Drafting Team Meeting

Note: Meeting changed from face-to-face to web meeting due to inclement weather in Atlanta

February 11, 2014 | 11:00 a.m. – 3:00 p.m. Eastern

February 12, 2014 | 11:00 a.m. – 3:00 p.m. Eastern

February 13, 2014 | 11:00 a.m. – 3:00 p.m. Eastern

Meeting Dial-in Information:

Phone: 1-866-740-1260 | Meeting Code: 7686935 | Security Code: 0211

#### Administrative

##### 1. Introductions

The meeting was brought to order by NERC staff at 11:00 a.m. EST on Tuesday, February 11, 2014.

Participants introduced themselves and those in attendance were:

Name	Company	Member/Observer (M/O)	Participated (Y/N)
David McRee - Chair	Duke Energy	M	Y
Robert Staton - Vice Chair	Xcel Energy	M	N
Will Behnke	Alliant Energy	M	Y
Richard Cobb	Midcontinent ISO, Inc.	M	Y
Jen Fiegel	Oncor Electric Delivery	M	Y
Francis Halpin	Bonneville Power Administration	M	Y
Hal Haugom	Madison Gas and Electric	M	Y

<b>Name</b>	<b>Company</b>	<b>Member/Observer (M/O)</b>	<b>Participated (Y/N)</b>
Steve Lesiuta	Ontario Power Corporation Inc.	M	Y
Connie Lowe	Dominion Resources Services, Inc.	M	Y
Greg Le Grave	Wisconsin Public Service Corp.	M	Y
Brad Young	LG&E/KU	M	Y
Gary Kruempel	PMOS	M	Y
Laura Anderson	NERC	M	Y
Stephen Crutchfield	NERC	M	Y
Nick Henery	FERC	O	Y
Tag Short		O	Y
Michael Gildea	NERC	O	Y
Andrea Scott	FERC	O	Y

**2. NERC Antitrust Compliance Guidelines and Public Announcement**

NERC staff reviewed the NERC Antitrust Compliance Guidelines, public meeting announcement, NERC email list policy, and the standards development process participant conduct policy. There were no questions raised.

**3. Review Meeting Objectives and Agenda**

NERC staff reviewed the agenda and discussed our action plan for the meeting.

**Agenda**

**1. Working Documents – Review and Discussion**

Chair David McRee began a discussion of the proposed EOP-011-1 standard. The team made revisions to the Requirements and Rationales. Steve Crutchfield reformatted the standard and added Measures and existing VRFs and Time Horizons. The team reviewed and edited the measures and Time Horizons.

## 2. **Develop Draft**

- a. Mapping Document – Connie Lowe provided the team with an initial cut at the mapping of existing requirements to proposed requirements. The team worked to develop, review and revise the mapping document.
- b. Background Document – Jen Fiegel developed an outline for the Background document and discussed it with the team. The team provided suggested edits. Jen will develop the background document for discussion on our next call.
- c. Energy Emergency - The team discussed revising the defined term and will consider this along with the development of the EOP-011-1 standard.

## 3. **Next Steps- Review**

- a. Jen will develop the background document for discussion on our next call.
- b. David McRee and Will Behnke will revise Attachment 1 for discussion on the next conference call.
- c. Steve Crutchfield will document where the term “Energy Emergency” is used in the NERC standards.

## 4. **Future Meetings**

- a. February 25, 2014 – 2:00 – 3:00 PM – Conference Call
- b. March 7, 2014 – 11:00 AM – 1:00 PM – Conference Call

## 5. **Adjourn**

- a. The web meetings were adjourned at 3:00 p.m. EST, Thursday, February 13, 2014.