

## Meeting Notes Project 2010-01 Standard Drafting Team

November 21, 2013 | 1:00–5:00 p.m. (ET)

November 22, 2013 | 8:00 a.m.–Noon p.m. (ET)

### NERC Antitrust Compliance Guidelines and Public Announcement

NERC staff reviewed the NERC Antitrust Compliance Guidelines and public meeting announcement. There were no questions raised.

#### 1. Welcome

The meeting was brought to order by Chair Patti Metro at 1:00 p.m. eastern time on November 21, 2013. Chair Metro stated the expectations and goals of this drafting team meeting.

#### 2. Introductions and Logistics

NERC staff provided the team with building and safety information and logistics. Participants introduced themselves and those in attendance were:

Name	Company	Member/Observer (M/O)	In-Person (Y/N)
Patti Metro, Chair	NRECA	M	Y
Lauri Jones, Vice Chair	PG&S	M	N
Sam Austin	TVA	M	Y
Chuck Abell	Ameren	M	Y
Venona Greaff	OXY	M	Y
Mark Gear	Constellation	M	Y
John Rymer	MISO Energy	M	Y
Stanley Winbush	AEP	M	Y
Jeff Gooding	FPL	M	Y
Jim Bowles	ERCOT	M	N
Val Agnew	NERC	M	Y
Darrel Richardson	NERC	M	Y
Jordan Mallory	NERC	M	Y
Ken Hubona	FERC	O	N
Sarah Lutterodt	QTS	O	N
Keith Leistner	AES	O	N
Don Urban	Reliability First	O	N

#### 3. Determination of Quorum

Quorum was met for the November 21-22, 2013, drafting team meeting.

**4. Review Ballot Results to determine next steps**

The PER Standard Drafting Team (SDT) reviewed the ballot results and determined the next steps would be to review each comment and make necessary changes to PER-005-2. Additionally, adjacent to reviewing each comment, the group worked on the Summary of Comments Report to address comments received.

**5. Review Comments**

All comments received were greatly appreciated and taken very seriously by the PER SDT. The group reviewed each comment carefully and made the necessary changes to PER-005-2 standard.

The meeting was adjourned by Chair Metro at 6:00 p.m. eastern time and will reconvene at 7:30 a.m. eastern on November 22, 2013 for further discussions and edits to PER-005-2.

The PER SDT Meeting reconvened at 7:30 a.m. on November 22, 2013. The drafting team continued discussion on the comments received and made the necessary edits to PER-005-2.

**6. Provide Responses if Necessary**

Responses regarding PER-005-2 will be documented in the Summary of Comments Report, which will be located on the NERC website following the drafting team meeting.

**7. Modify Standard as Necessary**

Edits were applied to PER-005-2. A redlined version of the standard will be posted to the NERC website following the PER-005 SDT Meeting.

**8. Action Items and Next Steps**

The drafting team determined that the next action items would be to complete a webinar prior to the PER additional ballot starts. Additionally, the team agreed that each member would complete outreach and would be available for conference calls, if necessary, with industry stakeholders.

**9. Planning for Webinars, Full Team Calls, etc.**

The next webinar was determined and will be held on January 7, 2014. The team decided that at this time no team calls would be necessary.

**10. Future Meeting Schedules and Venues**

The next drafting team meeting dates were determined and will be held at FPL in Miami, Florida on January 22-23, 2014.

**11. Adjourn**

Chair Metro thanked the drafting team for all their hard work and adjourned the drafting team meeting at noon on November 22, 2013.