

Meeting Notes

Project 2013-01 Cold Weather Preparedness

SAR Standard Drafting Team

May 8, 2013 | 8:00 a.m. – 5:00 p.m. ET

Administrative

1. Introductions – Chair remarks

Ed Schnell, chair, opened the meeting at 8:00 a.m. ET and welcomed Howard Gugel to the meeting.

Name	Company	Member/ Observer	In-person (IP) or Conference Call/Web (W)
Ed Schnell (chair)	American Electric Power	Member	IP
Matt Averett	Southern Company	Member	IP
Jason Fisher	Minnesota Power	Member	IP
Mike Gentry	Salt River Project	Member	IP
Kevin Lynch	PSEG Power Fossil, LLC	Member	IP
Barb Nutter (Standard Developer)	North American Electric Reliability Corporation	Observer	IP
Clem Cassmeyer	Western Farmers Electric Coop.	Observer	W
Nick Henery	FERC	Observer	W
Kumar Agarwal	FERC	Observer	W
David Cole	FERC	Observer	W
Keith Carman	Tri-State	Observer	W

2. Determination of quorum

The rule for NERC Standard Drafting Team states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as all members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Ms. Nutter. There were no questions.

Agenda

Howard Gugel thanked the team for raising awareness around the cold weather preparedness issue and for the time each team member contributed to the project.

Keith Carman, a member of the Operating Committee, noted the NERC OC's position is to give the guideline a chance before creating additional requirements via a standard. Nick Henery from FERC – asked “what is the “bright line?” Nick believes that voluntary is not working well. How do you measure the effectiveness of the guideline? Howard suggested the NERC OC will have to develop metrics for their guideline and suggested to Nick that he bring his questions to the NERC OC. Nick Henry noted his concern about basing a decision on a document with no metrics around it – this has to be measureable – what is the measure of success. Keith Carman noted that we have never had a guideline in place to help prevent cold weather events and recommended to give it a chance to be successful first. Keith stated that we cannot prevent every disaster. Keith continued to say, we do not expect to stop every cold weather event but the guideline will help the industry prepare for winter. Nick Henry stated the Southwest Event was not a disaster but a case of entities not ‘performing their program’. Howard Gugel noted what NERC is doing to develop some papers on this issue for FERC. NERC will also provide yearly webinars and reminders to the industry.

Keith Carman said formal NERC OC comments on the SAR DT efforts (as a follow-up to the CWP presentation made at the March OC meeting) are coming by the end of the week and will be sent to Tom Bowe. The team asked Nick Henery if he sees FERC taking further action on this initiative. Nick said he was not in a position to answer the question until he sees the final product.

Ed Schnell told Keith Carman that he is presenting the SAR Drafting Teams recommendation at the June 5 Standards Committee meeting and that the group felt someone from the OC should be in attendance to show support since the OC is recommending the guidelines be used in lieu of an additional requirement in a standard. Keith Carman said that the team should contact Tom Bowe, the chair of the OC with that request.

4. **Develop SAR Recommendation for Standards Committee**

The team finalized the team's recommendation that Ed Schnell, chair, will present at the June Standards Committee. The team reviewed the most recent draft revised SAR and requested that it be presented to the Standard Committee along with the recommendation.

Brian Murphy, chair of the Standards Committee, dialed in at the team's request. Ed Schnell gave Brian the background of the issues the drafting team has faced in regards to the RISC and the OC and the OC guidelines. Ed noted that when he gave a presentation at the March OC meeting he asked the OC if the team should continue with webinar and the OC stated yes.

Brian informed the team that it is up to SC to adopt, remand, or reject team the teams recommendation. The SC will take into consideration RISC's recommendation also.

Ed asked Brian how the team should handle the posting of the consideration of comments due to the team's recommendation. Brian was not sure if the consideration of comments needs posted since the team is recommending to the SC to suspend the project. He will look at the Standards Process Manual and get back with the answer.

Ed informed Brian that the team was putting together a lessons learned that he wanted to present at the SC meeting. Brian noted he is interested in lessons learned.

Mike Gentry asked Brian if the SC knows of the RISC and OC position regarding the implementation of the OC guideline. Brian stated yes the SC knows what is going on. Brian agreed it would be good idea if an OC representative was at June SC meeting. Brian suggested Brenda Hampton from Luminant since she was on the team that developed the guideline. The SAR drafting team prefers to have a member of the OC attend the meeting.

5. **Review of meeting notes**

The team made minor changes and approved the February 26-28, 2013 and March 19-21, 2013 meeting notes.

6. **Next steps**

Ed Schnell will present the team's recommendation and lessons learned at the June Standards Committee meeting.

7. **Adjourn**

The open meeting adjourned at 1:00 p.m. ET. The team continued until 5:00 p.m.