

Meeting Notes

Project 2013-01 Cold Weather Preparedness SAR Standard Drafting Team

January 10, 2012

Conference Call

Administrative

1. Introductions

Barb Nutter introduced Sara McCoy, author of the Standard Authorization Request (SAR), from Salt River Project (SRP) to the team. Other introductions were made and those in attendance were:

Name	Company	Member/ Observer
JC Culberson (Chair)	ERCOT	Member
Ed Schnell	American Electric Power	Member
Kevin Lynch	PSEG Power Fossil LLC	Member
Mike Gentry	Salt River Project	Member
Matt Averett	Southern Company	Member
Jason Fisher	Minnesota Power	Member
Barb Nutter (Standard Developer)	North American Electric Reliability Corporation	Observer
Roman Carter	North American Electric Reliability Corporation	Observer
Clem Cassmeyer	Western Farmers Electric Cooperative	Observer
Matt Stout	ERCOT	Observer
Steve Myers	ERCOT	Observer
Sara McCoy	Salt River Project	Observer
Erika Chanzas	North American Electric Reliability Corporation	Observer

2. Determination of Quorum

The rule for NERC Standard Drafting Teams (SDTs) states that a quorum requires two-thirds of the voting members of the SDT to be present. Quorum was achieved as five members were present on the call.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Ms. Nutter. There were no questions.

4. Review Team Roster

Ms. Nutter informed the team of the additions of Roman Carter and Bill Edwards to the drafting team roster as NERC observers.

Agenda

1. Review of Meeting Notes

Review and acceptance of meeting notes was deferred until the January 24-25, 2013 meeting.

2. General discussion on SAR

Ms. McCoy provided additional information on the SAR from SRPs perspective. The team discussed the first purpose statement in the SAR – Report generating unit capabilities based on anticipated winter weather events. JC Culberson, the chair, provided additional background history on the cold weather issue. Mr. Culberson discussed the team holding a webinar during the January 24-25, 2013 meeting to inform the industry of the direction of the drafting team.

3. Action Items/Assignments

Each member was tasked with determining their position on whether changes were needed to the SAR in order for the team to make a decision on what direction to take in order to begin the response to comments.

4. Next Steps

A conference call was scheduled for January 14, 2013 to determine if changes need to be made to the SAR.

5. Future Meeting(s)

- a. There is a conference call scheduled for January 14, 2013.
- b. There is a meeting scheduled for January 24-25, 2013 at NERC in Atlanta, GA.
- c. There is a tentative meeting scheduled for February 26-28, 2013 at NERC in Atlanta, GA.

6. Adjourn

The meeting was adjourned at 3:30 p.m. ET.