

Meeting Notes

Project 2013-01 Cold Weather Preparedness SAR Standard Drafting Team

January 31, 2013

Administrative

1. Introductions – Chair remarks

The meeting was called to order at 1:00 p.m. ET and the chair provided a synopsis of that the meeting would focus on revising the Standard Authorization Request (SAR) and responding to comments. The chair will send a straw man MS PowerPoint presentation for NERC staff review. Introductions were made and those in attendance were:

Name	Company	Member/ Observer (M/O)
JC Culberson (Chair)	ERCOT	M
Matt Averett	Southern Company	M
Jason Fisher	Minnesota Power	M
Mike Gentry	Salt River Project	M
Kevin Lynch	PSEG Power Fossil LLC	M
Ed Schnell	American Electric Power	M
Scott Barfield (Standard Developer)	North American Electric Reliability Corporation	O
Roman Carter	North American Electric Reliability Corporation	O
Clem Cassmeyer	Western Farmers Electric Cooperative	O
Barb Nutter (Standard Developer)	North American Electric Reliability Corporation	O

2. Determination of quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT to be present. Quorum was achieved as all members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Ms. Nutter. There were no questions.

4. Review team roster

Ms. Nutter reviewed the team roster version 5 and noted revisions based on NERC staff feedback. Certain individuals were removed because they are not typically attendees or participants. Also, regulatory staff was removed as they are observers and not members.

5. Review meeting agenda and objectives

The chair reviewed the agenda and meeting objectives.

Agenda

1. Review assignments from January 25, 2013 meeting

The team reviewed the following assignments:

a. New requirement wording for EOP-001

A team member questioned why the phrase “through analysis” was inserted into 8.1. Mr. Culberson noted that it was a suggestion by regulator observers. Will this result or be considered a watering down of the SAR? The team agreed to remove the phrase. One member noted it may be good to have as a talking point; however, the team agreed that having an explanation in the RBS rational box is best.

Mr. Barfield provided a rewrite of the Measure M8. The team made minor changes and accepted the new and more thorough measure.

b. Talking Points

The team reviewed and agreed to changes and additions to the talking points.

c. Consideration of Comments

A conference call was scheduled for February 8, 2013 to work on the consideration of comments.

d. Review revised SAR

Mr. Barfield raised a point about the use of “units” in general and that it may be more consistent to use “generation resources” which is more consistent with the current and BOT adopted BES definition. The chair noted that EOP-008 uses “generating plants and generating units” and that “resources” may lead to unnecessary industry questions. The team agreed that the standard phrasing is better. NERC staff also agreed that using the standard’s phrasing is more clear and confirmed that the RoP uses all three; resources, plants, and units.

A concern was raised about “winterization.” The team agreed to change the term to the phrase “extreme winter preparation plans”. After discussion on the use of “Emergency” the team decided to remove “Emergency” and use “extreme winter weather”.

Reviewed revisions provided by a team member provided by Southern Company. The chair will use some of the language provided by another DT member and revise the SAR along with other changes discussed by the group.

2. Next Steps

- a. Completion of Consideration of Comments
- b. The team was informed that Mr. Culberson will be presenting at the March 2013 OC and SC meetings

3. Action Items

- a. Mr. Culberson:
 - Revise SAR
 - Develop presentation for March 2013 OC and SC meetings
 - Draft webinar presentation to Ms. Nutter
- b. Ms. Nutter:
 - Consolidate webinar presentation
 - Revise EOP-001-2.1b draft standard

4. Future meeting(s)

- a. February 8, 2013 | Conference Call
- b. February 26-28, 2013 | NERC Headquarters in Atlanta, GA

5. Adjourn

The meeting adjourned at 3:05 p.m. ET on January 31, 2013.