

# Meeting Notes

## Project 2015-08 Emergency Operations

November 3, 2015

Luminant Power  
Dallas, TX

### Administrative

#### 1. Introductions

The meeting was brought to order by the Chair, Connie Lowe, at 9:00 a.m. Central on Tuesday, November 3, 2015. The Bobby Crump, Luminant Power, provided the team with building and safety information/logistics. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Connie Lowe	Dominion Resources Services, Inc.	Member/Chair	Y	
Robert Staton	Xcel Energy	Member/Vice Chair	Y	
Laura Anderson	NERC	Standards Developer	Y	
Sean Cavote	NERC	Manager of Standards Development	Y	
Sam Chanoski	NERC	Director, Situation Awareness and Event Analysis	Y	
Karen Backman	IESO	Member	Y	
Matthew Beilfuss	We Energies	Member	Y	
Richard Cobb	MISO	Member	Y	

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Bobby Crump	Luminant Generation, Co., LLC	Member	Y	
Ali Miremadi	California Independent System Operator	Member	Y	
Jack Thomas	PJM Interconnection	Member	Y	
Walter Ullrich	Great River Energy	Member	Y	
Ken Goldsmith	Alliant Energy	Observer	Y	
Nina Johnston	NERC	Observer	N	Y
Nick Henery	FERC	Observer	Y	
Joe DePoorter	Madison Gas & Electric	Observer	N	Y
Mark Atkins	AESI-Inc.	Observer	N	Y
Corey Danson	WAPA	Observer	Y	
Hassan Hamdar	FRCC	Observer	N	Y
Mario Kiresich	Southern California Edison	Observer	Y	
Ruida Shu	NPCC	Observer	N	Y

**2. Determination of Quorum**

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 9 of total members were present.

**3. NERC Antitrust Compliance Guidelines and Public Announcement**

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson, NERC Standards Developer. There were no questions raised.

**4. ERO Event Analysis Process, Version III and Version IV: opportunity to align with EOP-004?**

Hassan Hamdar, FRCC, and Sam Chanoski, NERC, discussed with the EOP SDT areas for alignment of reporting events for the EOP SDT to consider during revision development of the standard.

**5. Overview of Standards Development Process**

A review of NERC's standards development process was presented by Laura Anderson, NERC Standards Developer.

**6. Standards Development**

Sean Cavote, NERC, provided an overview of:

- a. RSAW Collaboration;
- b. Process for Quality Review; and
- c. Drafting Team Roles and Responsibilities

**7. EOP-004 event reporting and U.S. Department of Energy's OE-417 Report**

Sam Chanoski, NERC, provided an overview of the variances between the reporting requirements of EOP-004 and the DOE OE-417. DOE's revision process for the OE-417 was discussed.

**8. Informal posting of standard(s) versus directed outreach**

A review of outreach was presented by Laura Anderson, NERC, and the team held discussion on directed outreach and whether to put the standards through an informal posting, or gather inputs from industry through directed outreach.

**9. Review, discussion and continued revisions to standards:**

- a. EOP-004-2
- b. EOP-005-2
- c. EOP-006-2
- d. EOP-008-1

**10. Background of Emergency Operations Standards Development**

A review of the history of Emergency Operations standards development was presented by Nick Henery, FERC observer

**11. Review of Project Timeline**

**12. Future meeting dates and venues discussed**

**13. Adjourn**

The meeting adjourned at 12:00 p.m. Central on November 5, 2015