

Meeting Notes

Project 2015-08 Emergency Operations

September 29, 2015

NERC Offices
Atlanta, GA

Administrative

1. Introductions

The meeting was brought to order by the Chair, Connie Lowe, at 9:00 a.m. Eastern on Tuesday, September 29, 2015. The Laura Anderson, NERC Standards Developer, provided the team with building and safety information/logistics. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Connie Lowe	Dominion Resources Services, Inc.	Member/Chair	Y	
Robert Staton	Xcel Energy	Member/Vice Chair	Y	
Laura Anderson	NERC	Standards Developer	Y	
Karen Backman	IESO	Member	Y	
Matthew Beilfuss	We Energies	Member	N	Y
Richard Cobb	MISO	Member	Y	
Bobby Crump	Luminant Generation, Co., LLC	Member	Y	
Jon Langford	Southwest Power Pool	Member	Y	
Ali Miremadi	California Independent System Operator	Member	Y	
Walter Ullrich	Great River Energy	Member	Y	

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Ken Goldsmith	Alliant Energy	Observer	Y	
Nina Johnston	NERC	Observer	N	Y
Nick Henery	FERC	Observer	Y	
Mike Gildea	FERC	Observer	Y	
Joe DePoorter	Madison Gas & Electric	Observer	N	Y
Mark Atkins	AESI-Inc.	Observer	N	Y
Corey Danson	WAPA	Observer	Y	
Mario Kiresich	Southern California Edison	Observer	Y	
Ruida Shu	NPCC	Observer	N	Y

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 9 of total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson, NERC Standards Developer. There were no questions raised.

4. Roster Updates

The team reviewed the team roster and confirmed that it was accurate and up-to-date.

5. Overview of Quality Review Process

A review of NERC's Quality Review process was presented by Laura Anderson, NERC Standards Developer.

6. Overview of Standards Development Process

A review of NERC's standards development process was presented by Laura Anderson, NERC Standards Developer.

7. Background of Emergency Operations Standards Development

A review of the history of Emergency Operations standards development was presented by Nick Henery, FERC observer

8. Background of Project 2015-02 Emergency Operations Periodic Review final recommendations

A review of the SAR and final recommendations of the Project 2015-02 Periodic Review was presented by Connie Lowe, Chair, and Bob Staton, Vice-Chair, as well as an overview of the draft responses of comments received during comment posting for final recommendations and the SAR.

9. FERC directive consideration

A review of the FERC directive for EOP-005 was presented by Mike Gildea, FERC observer

10. Review and discussion of:

- a. Independent Experts' Review Report
- b. Ten Benchmarks of an Excellent Standard
- c. U.S. Department of Energy's OE-417 Report

11. Review, discussion and initial revisions to standards:

- a. EOP-004-2
- b. EOP-005-2
- c. EOP-006-2
- d. EOP-008-1

12. Background of Emergency Operations Standards Development

A review of the history of Emergency Operations standards development was presented by Nick Henery, FERC observer

13. Review of Project Timeline

14. Future meeting dates and venues discussed

15. Adjourn

The meeting adjourned at 12:00 p.m. Central on October 1, 2015