Meeting Notes
Project 2016-02 Modifications to CIP Standards Drafting Team

August 16-17, 2016 | 9:00 a.m. – 5:00 p.m. Pacific
August 18, 2016 | 8:30 a.m. – Noon Pacific

Administrative

Administrative items were covered and a quorum was confirmed.

Agenda Items

1. **Team discussion of the following issue areas:**

   a. Transient Cyber Assets (TCAs) at Lows

   b. Definitions and Concepts

   c. Communication Networks

   d. CIP Exceptional Circumstances

   e. Virtualization

   The team made progress during the discussion of each issue area, though each of the issue areas are on different paths. The sub-teams for each issue area are considering plans to post proposals for stakeholder input, either informally or formally. A webinar was conducted on LERC and CIP-003 revisions.

2. **Team discussion on the SDT Conference Call Schedule**

3. **Review of action items/assignments**

   a. Draft and propose Guidelines and Technical Basis

   b. Discuss Implementation Plan Timing

   c. Develop associated documents to post for formal stakeholder comment and ballot (Consideration of Directives, Implementation Plan, VRF/VSL and justification, and Comment Form)

4. **Future Meetings**

   a. September 27-29, 2016 – Manitoba Hydro, Winnipeg, Canada

   b. October 25-27, 2016 – Electric Reliability Council of Texas, Taylor, TX

   c. November 15-17, 2016 – Bonneville Power Administration, Portland, OR

   d. December 6-8, 2016 – Orlando Utilities Commission, Orlando, FL

5. **Adjournment**