

Meeting Notes

Project 2017-03 FAC-008-3 Periodic Review

August 23-24, 2017

NERC HQ
Atlanta, GA

Administrative

1. Introductions

The meeting was brought to order by Al McMeekin at 9:00 a.m. ET on Wednesday, August 23, 2017. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
William Winters	Consolidated Edison Company of NY, Inc.	Member	Y	
Josephine Daggett	Western Area Power Administration	Member		Y
Jeff Gruseck	Duke Energy	Member	Y	
Kimberly Jursic	Georgia Power Company	Member	Y	
Mario Kiresich	Southern California Edison	Member		Y
Hassib El Murdea	Ontario Power Generation	Member	Y	
Brett Riedl	ComEd	Member	Y	
Yaoyu Wang	American Electric Power Company	Member	Y	
Mark Pratt	Southern Company	Observer	Y	
Al McMeekin	NERC	Observer	Y	

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Latrice Harkness	NERC	Observer	Y	
Farzaneh Tafreshi	NERC	Observer		Y
Susan Morris	FERC	Observer		Y
David Cole	FERC	Observer		Y
Juan Luz	FERC	Observer		Y
Robert Hirschak	CLECO	Observer		Y
Rouslan Tzartzev	EDP Renewables	Observer		Y

2. Determination of Quorum

The rule for NERC Standard Drafting Team states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 8 of 8 total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Al McMeekin. There were no questions raised.

4. Roster Updates

The team reviewed the team roster and confirmed that it was accurate and up to date.

Agenda

1. Discussion

a. Periodic Review Process and SRT Grading

- Al McMeekin, Latrice Harkness, and Mark Pratt reviewed the periodic review process and the results of the standing review team grading.

b. Review of noncompliance

- Farzaneh Tafreshi, Manager- Analysis Reporting and Tracking, Enforcement provided the team with information and data regarding the quantity and type of non-compliance issues/violations NERC is seeing. To date, no noncompliance of FAC-008 have posed a serious risk to BPS; however, three (3) instances of noncompliance with FAC-009 were deemed serious.

c. Review of FAC-008-3

- The team began reviewing the requirements of FAC-008-3 with the aspects of the periodic review template in mind. The team discussions centered on the clarity and consistency of the requirements. The team's initial thoughts were captured in a 'parking lot' spreadsheet.

2. Action Items

- a. Al will clean-up the 'parking lot' spreadsheet and distribute to the team.
- b. Al will send meeting invitations for conference calls and coordinate with Hassib El Murdea to plan the next in-person meeting.
- c. Team to continue review of FAC-008 standard in preparation for upcoming conference call(s).

3. Future meeting(s)

- a. September 14, 2017 (conference call), 10:00 a.m. – 1:00 p.m. ET
- b. September 26-28, 2017, 8:30 a.m. – 5:00 p.m. ET
- c. October 11, 2017 (conference call), 10:00 a.m. – 1:00 p.m. ET
- d. October 19, 2017 (conference call), 10:00 a.m. – 1:00 p.m. ET
- e. November 2, 2017 (conference call), 10:00 a.m. – 1:00 p.m. ET

4. Adjourn

The meeting adjourned at 11:55 a.m. ET on August 24, 2017.