

Meeting Notes

Project 2019-04 Modifications to PRC-005-6

August 31, 2021

Conference Call

Administrative

1. Introductions

The meeting was brought to order by the Chair, Brian Kasmarzik, at 10:30 a.m. Eastern on Friday, August 31, 2021. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Brian Kasmarzik	Ameren Services	Member	N	Y
Steve Turner	Arizona Public Service	Member	N	Y
Devon Tremont	Tauton Municipal Lighting Plant	Member	N	Y
Giuseppe Giannuzzi	Hydro-Quebec	Member	N	Y
Eric Graftaas	Xcel Energy	Member	N	Y
Cesar Huerta	AEP	Member	N	Y
Randy Rhinier	Duke Energy	Member	N	Y
Mark Pratt	Southern Company	PMOS Liaison	N	Y
Laura Anderson	NERC	NERC Staff	N	Y
Al McMeekin	NERC	NERC Staff	N	Y
Joseph DePorter	MGE	Observer	N	Y
Ryan Copley	Tampa Electric	Observer	N	Y
Sean Erickson	WAPA	Observer	N	Y

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Steve Oskiera	Duke Energy	Observer	N	Y
Tribhuvan Choubey	NV Energy	Observer	N	Y
Tay Sing	OGE	Observer	N	Y
Aaron Dykstra		Observer	N	Y
Kerry LaCoste		Observer	N	Y
Laxmi Bhattarai		Observer	N	Y
Nick Parrotta	GE Power & Water	Observer	N	Y
Scott Dixon	New Earth Energy	Observer	N	Y
Manish Patel	Southern Company	Observer	N	Y
Sherry Nedd	Covanta	Observer	N	Y
Hans de Boer	Utility Services	Observer	N	Y
Allegra Jones		Observer	N	Y
Brian Mullins	U.S. DOE	Observer	N	Y
Ruida Shu	NPCC	Observer	N	Y
Amy Casuscelli	Xcel Energy	Observer	N	Y

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 7 of 8 total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson, NERC staff. There were no questions raised.

Agenda

1. Review of Meeting Notes from Previous Meetings

2. Discussion

- a. The SAR DT requested more time to formulate draft responses to comments received.
- b. Laura Anderson explained next steps for the SAR development process.

3. Action Item Review

- a. The SAR DT categorized comments received that will be sent to the future standard drafting team in an Excel spreadsheet.
- b. The SAR DT concluded the meeting early to continue working individually to draft responses to comments received.
- c. Laura Anderson will create a draft slide deck and circulate to the SAR DT for inputs. The slide deck will be utilized to present the project SAR to the Standards Committee.

4. Future meeting(s)

- a. September 17, 2021 – Conference Call
- b. September 21, 2021 – Conference Call

5. Adjourn

The meeting adjourned at 12:00 p.m. Eastern on August 31, 2021.