

Meeting Notes

Project 2019-04 Modifications to PRC-005

November 16, 2022

Conference Call

Administrative

1. Introductions

The meeting was brought to order by the Chair, Brian Kasmarzik, at 1:02 p.m. Eastern on Wednesday, November 16, 2022.

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was not achieved as 6 of 13 total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson, NERC staff. There were no questions raised.

4. Roster Updates

The team reviewed the team roster and confirmed that it was accurate and up to date.

Agenda

1. Review of Meeting Notes from Previous Meetings

2. Discussion

- a. Discussion of standard-specific defined terms and need to make them either NERC Glossary of Terms defined terms or, if commonly understood terms, do not define them.
- b. The SDT discussed status of volunteers' progress of Supplementary Reference Document and FAQ and decided to adjourn early to allow volunteers to continue their review and initial drafting of revisions to the document.

3. Action Item Review

- a. Review of standards for impacts of defined terms
- b. SDT members volunteered to continue to review and draft initial revisions to the Supplementary Reference Document and FAQ:
 - 15.4 and 15.4.1 – Giuseppe Giannuzzi
 - Sections 1-6 (with exception of Sections 4 and 4.1); Sections 15.1, 15.2 and 15.3 – Brian Kasmarzik
 - Sections 4 and 4.1 and Appendix A – Laura Anderson
 - Sections 8 and 9 – Steve Turner
 - Sections 9 and 10; Figures 1 and 2; and Appendix A – Zhibo Wang
 - Sections 10, 11, 12, 13, and 14 – Randy Rhinier
 - Redline Quality Review – Devon Tremont

4. Future meeting(s)

- a. TBD – Conference Call

5. Adjourn

The meeting adjourned at 1:37 p.m. Eastern on November 16, 2022

Attendance				
Name	Company	Member/ Observer	In-person (Y/N)	Conference Call (Y/N)
Brian Kasmarzik	Quanta Technology	Member	N	Y
Steve Turner	Arizona Public Service	Member	N	Y
Deborah Schneider	Santee Cooper	Member	N	Y
Randy Rhinier	Duke Energy	Member	N	Y
Sudhir Thakur	Constellation	Member	N	Y
Zhibo Wang	BC Hydro	Member	N	Y
Laura Anderson	NERC	NERC Staff	N	Y
Joseph Gatten	Xcel Energy	PMOS Liaison	N	Y
Leslie Hamby	CenterPoint Energy	Observer	N	Y
Brian Mullins	DAQRI	Observer	N	Y
Dan McClintock	Duke Energy Corporation	Observer	N	Y
Hans de Boer	Utility Services	Observer	N	Y
Andrew Gallo	City of Austin dba Austin Energy	Observer	N	Y
Gordon Joncic	CenterPoint Energy	Observer	N	Y
Tom Walsh	Portland General Electric	Observer	N	Y
Louis Guidry	CLECO	Observer	N	Y