

## Meeting Notes

# Project 2017-01 Modifications to BAL-003, Phase II Standard Drafting Team

November 2, 2021

Conference Call

### Administrative

#### 1. Introductions

The meeting was brought to order by the Chair, David Lemmons, at 9:02 a.m. Eastern on Tuesday, November 2, 2021. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
David Lemmons	Cooper Compliance	Member	N	Y
Rich Hydzik	Avista	Member	N	Y
Tom Pruitt	Duke Energy	Member	N	Y
Greg Park	NWPP	Member	N	Y
Daniel Baker	Southwest Power Pool	Member	N	Y
William Shultz	Southern Company	Member	N	Y
Joshua Boone	LG&E and KU Services Co	Member	N	Y
Laura Anderson	NERC	NERC Staff	N	Y
Darrel Richardson	NERC	NERC Staff	N	Y
Mohamed Osman	NERC	NERC Staff	N	Y
Jessica Harris	NERC	NERC Staff	N	Y

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Linda Lynch	NextEra/Florida Power & Light	PMOS Liaison	N	Y
Syed Ahmad	FERC	FERC Observer	N	Y
Shaoru Liu		Observer	N	Y
Chris Bultsma	WAPA	Observer	N	Y
Ilyana Dropkin	PJM			
Ali Miremadi	California ISO	Observer	N	Y
Aftab Alam	Cosbike	Observer	N	Y
Ruida Shu	PJM	Observer	N	Y
Sean Erickson	WAPA	Observer	N	Y
Tom Siegrist	Stone, Mattheis, Xenopoulos & Brew, P.C.	Observer	N	Y
Clyde Loutan	CAL ISO	Observer	N	Y

## 2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was achieved as 7 of 10 total members were present.

## 3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson. There were no questions raised.

## Agenda

### 1. Review of Meeting Notes from Previous Meetings

### 2. Discussion

- a. The SDT discussed (led by Tom Pruitt) Attachment A revisions. Revisions are not complete.
- b. The SDT discussed if FRS Form 1 should continue being referenced or if it should be removed in Attachment A.

- c. The SDT discussed should a Section 1600 Data Request be developed and that the FRS Form 1 would be part of the Data Request Instructions (DRI). The FRS Form 1 should be kept referenced in Attachment A, as it provides clarity on how the process should work.

**3. Action Item Review**

- a. Tom Pruitt will continue revisions to Attachment A.
- b. Tom Pruitt will take Action Item to delete Table 1 and Table 2 from Attachment A.
- c. Bill Shultz to continue Action Item of working on VSLs.

**4. Future meeting(s)**

- a. December 15, 2021 – Conference Call

**5. Adjourn**

The meeting adjourned at 10:59 a.m. Eastern on November 2, 2021.