

Meeting Notes

Project 2017-01 Modifications to BAL-003, Phase II Standard Drafting Team

December 15, 2021

Conference Call

Administrative

1. Introductions

The meeting was brought to order by the Chair, David Lemmons, at 1:05 p.m. Eastern on Wednesday, December 15, 2021. Participants were introduced and those in attendance were:

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
David Lemmons	Cooper Compliance	Member	N	Y
Rich Hydzik	Avista	Member	N	Y
Tom Pruitt	Duke Energy	Member	N	Y
Greg Park	NWPP	Member	N	Y
William Shultz	Southern Company	Member	N	Y
Daniel Baker	Southwest Power Pool			
Laura Anderson	NERC	NERC Staff	N	Y
Linda Lynch	NextEra/Florida Power & Light	PMOS Liaison	N	Y
Ruida Shu	NPCC	Observer	N	Y
Tay Sing	Oklahoma Gas & Electric Co.	Observer	N	Y
Sean Erickson	WAPA	Observer	N	Y

Name	Company	Member/ Observer	In-person (Y/N)	Conference Call/Web (Y/N)
Tom Siegrist	Stone, Mattheis, Xenopoulos & Brew, P.C.	Observer	N	Y
Chris Bultsma	WAPA	Observer	N	Y
Claude Pinder	GRU	Observer	N	Y

2. Determination of Quorum

The rule for NERC Standard Drafting Team (SDT or team) states that a quorum requires two-thirds of the voting members of the SDT. Quorum was not achieved as 6 of 10 total members were present.

3. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by Laura Anderson. There were no questions raised.

Agenda

1. Review of Meeting Notes from Previous Meetings

2. Discussion

- a. The subteam for Attachment A provided an update to the SDT. The subteam indicated they would need additional time to work on the Attachment A draft.

3. Action Item Review

- a. Tom Pruitt will continue to work through Attachment A draft revisions.
- b. Greg Park (lead), Tom Pruitt, Rich Hydzik, Jessica Tang, Daniel Baker, and Josh Boone to draft inclusion criterion for FRM glossary/Attachment A. This needs a full re-write.

4. Future meeting(s)

- a. January 25, 2022 – Conference Call

5. Adjourn

The meeting adjourned at 2:45 p.m. Eastern on December 15, 2021.