

Meeting Notes

Project 2021-04 Modifications to PRC-002-2 SAR Drafting Team Kickoff Meeting

October 21, 2021 | 11:00 a.m. – 12:00 p.m. Eastern

Conference Call

Administrative

1. Introductions

Chair M. Patel called the meeting to order at 11:00 a.m. Eastern. The Chair provided the SAR Drafting Team (SAR DT) with opening remarks and welcomed members and guests. See Attachment 1 for those in attendance.

2. NERC Antitrust Compliance Guidelines and Public Announcement

NERC Antitrust Compliance Guidelines and public announcement were reviewed by B. Wu. There were no questions raised.

Agenda

1. Review of Meeting Notes from Previous Meetings

a. The proposed agenda was reviewed and approved by unanimous consent.

2. Discussion

- a. Meeting schedule was reviewed by the SAR DT. See **Attachment 2** for details. All of the meetings are scheduled for Tuesdays, Wednesdays, and Fridays for the rest of October and first three weeks of November 2021. The team is aware of that, in order to present the final responses to the industry comments at the December NERC Standards Committee (December 15, 2021). The SAR DT must submit the material to the NERC Standards Committee by November 29, 2021.
- b. Regarding the NERC travel policy and restrictions due to COVID-19, the secretary, Ben Wu, updated the group that NERC is going to utilize WebEx conference calls until the end of this year.
- c. Both SARs (IRPTF and Glencoe Light), as well as the Odessa Disturbance recommendation, were reviewed at the high level. The team discussed how to address the SAR comments effectively. A possible solution could be dividing the team into two teams and each team will focus on one SAR. The SAR DT team also discussed whether or not to phase the project into two phases. This will be discussed in details at the next SAR DT meeting (October 26, 2021).

3. Action Item Review

N/A.

4. Future meeting(s)

Conference call on October 26, 2021 at 1:00 p.m. Eastern.

5. Adjourn

The meeting adjourned at 12:00 p.m. Eastern by consent.

Attachment 1 (October 21, 2021)

Name	Company	Member/Observer	Date
Manish Patel	Southern Company Services	Chair	10/21/2021
Christopher Milan	NewFields	Vice Chair	10/21/2021
Ben Wu	NERC	Secretary	10/21/2021
Bret Garner Burford	American Electric Power	Member	10/21/2021
Tracy Kealy	Bonneville Power Administration	Member	10/21/2021
Jacob Magee	Transmission Asset Management	Member	10/21/2021
Don Burkart	Consolidated Edison of New York	Member	10/21/2021
Amy Key	MidAmerican Energy Company	Member	10/21/2021
Terry Volkmann	Volkmann Consulting	Member	10/21/2021
Scott Barfield	NERC	NERC Staff	10/21/2021
Juan Villar	FERC	Observer	10/21/2021
Dennis Fuentes-Pedrosa	FERC	Observer	10/21/2021
Charles Yeung	Southwest Power Pool, Inc.	Observer	10/21/2021

Attachment 2

2021 Meeting Schedule
Project 2021-04 SAR Drafting Team

- October 26, 2021 – Conference Call | 1:00 – 3:00 p.m. Eastern
- October 27, 2021 – Conference Call | 1:00 – 3:00 p.m. Eastern
- October 29, 2021 – Conference Call | 1:00 – 3:00 p.m. Eastern
- November 03, 2021 – Conference Call | 1:00 – 3:00 p.m. Eastern
- November 05, 2021 – Conference Call | 1:00 – 3:00 p.m. Eastern
- November 10, 2021 – Conference Call | 1:00 – 3:00 p.m. Eastern
- November 12, 2021 – Conference Call | 1:00 – 3:00 p.m. Eastern
- November 16, 2021 – Conference Call | 1:00 – 3:00 p.m. Eastern
- November 19, 2021 – Conference Call | 1:00 – 3:00 p.m. Eastern (If needed)
- November 23, 2021 – Conference Call | 1:00 – 3:00 p.m. Eastern (If needed)