

## Meeting Notes

# Project 2021-04 Modifications to PRC-002 Standard Drafting Team Kickoff Meeting

February 2, 2022 | 1:00 – 3:00 p.m. Eastern

### **Introduction and Chair's Remarks**

Chair M. Patel called the meeting to order at 1:00 p.m. Eastern. The Chair provided the Standard Drafting Team with opening remarks and welcomed members and guests. See **Attachment 1** for those in attendance.

### **NERC Antitrust Compliance Guidelines and Public Announcement**

The NERC Antitrust Compliance Guidelines, NERC Participant Conduct Policy, and the Public Announcement were presented and reviewed by the secretary.

### **Agenda Items**

#### **1. Prior Action Items**

- a. The proposed agenda was reviewed and approved by unanimous consent.
- b. Regarding the NERC travel policy and restrictions due to COVID-19, the secretary, Ben Wu, updated the group that NERC is going to utilize WebEx conference calls until the end of this year.

#### **2. Review Revised Project Work Scope**

- a. The project work scope was briefly reviewed but not discussed at this meeting.

**3. Review Process for Developing, Modifying, Withdrawing or Retiring a Reliability**

The process was reviewed during the SAR DT meetings. Ben Wu briefly went over the process and expected timeline again.

**4. Develop SDT Meeting Schedule**

The meeting schedule was developed based on SDT members' availability. The team scheduled the next six meetings:

2/11/2022: 2:00 – 4:00 p.m. Eastern

2/16/2022: 11:00 a.m. – 1:00 p.m. Eastern

2/25/2022: 1:00 – 3:00 p.m. Eastern

3/3/2022: 2:00 – 4:00 p.m. Eastern

3/11/2022: 2:00 – 4:00 p.m. Eastern

3/16/2022: 2:00 – 4:00 p.m. Eastern

**5. Other**

a. Next Meeting:

Conference call on February 11, 2022 at 2:00 p.m. Eastern

b. Other:

None

**6. Adjournment**

Chair adjourned the meeting at 1:45 p.m. Eastern by consent.

## Attachment 1

Name	Company	Member/Observer	Date
Manish Patel	Southern Company Services	Chair	2/2/2022
Christopher Milan	NewFields	Vice Chair	2/2/2022
Ben Wu	NERC	Secretary	2/2/2022
Bret Garner Burford	American Electric Power	Member	2/2/2022
Tracy Kealy	Bonneville Power Administration	Member	2/2/2022
Jacob Magee	Entergy	Member	2/2/2022
Amy Key	MidAmerican Energy Company	Member	2/2/2022
Terry Volkmann	Volkmann Consulting	Member	2/2/2022
Don Burkart	Con Edison	Member	2/2/2022
Scott Barfield	NERC	NERC Staff	2/2/2022
Lauren Perotti	NERC	NERC Staff	2/2/2022
Charles Yeung	SPP	Observer	2/2/2022
Dennis Fuentes-Pedrosa	FERC	Observer	2/2/2022
Michael Brytowski	GR Energy	Observer	2/2/2022
Daniel Woldemariam	FERC	Observer	2/2/2022