

Agenda

Project 2023-01 EOP-004 IBR Event Reporting Kickoff Meeting

April 27, 2023 | 2:00 p.m. to 5:00 p.m. Eastern

Dial-in: 1-415-655-0002 | Access Code: 734 167 043 | Meeting Password: 042723

Click here for: [WebEx Access](#)

Introduction and Chair's Remarks

[NERC Antitrust Compliance Guidelines and Public Announcement*](#)
[NERC Participant Conduct Policy](#)

Administrative

1. Review NERC Antitrust Compliance Guidelines and Public Announcement
2. Safety Instructions – N/A
3. Determination of Quorum
 - a. The rule for NERC standard drafting team (SDT) states that a quorum requires two-thirds of the voting members.
4. Introductions and Chair's Remarks – Chair
5. Review Meeting Agenda and Objectives

Agenda Items

1. Review SAR Drafting Team Roster (30 minutes)
 - a. Introductions from all members using the roster
 - b. Member contact information
2. Overview of PMOS (10 minutes) – Ruida Shu, PMOS Liaison
3. Background information of project (10 minutes)
 - a. Project 2023-01 EOP-004 IBR Event Reporting (Chair)
 - i. [Project 2023-01 SAR](#)
4. Administrative (30 minutes) (Chris)
 - a. Project timeline (baseline) from PMOS
 - i. Revised SAR & Consideration of Comments
 1. Two weeks before June 21 (SC meeting)

- ii. Begin standard development
 - b. [Project page](#), related files, roster (public)
 - c. [Project Extranet](#) (team work space)
 - d. Access to Extranet, requires ERO Portal account & DUO authenticator
 - e. Upload SDT Training Certificates (online) by each Drafting Team Member
- 5. Team overview of Standards Drafting Team Process and Q&A with NERC Standards Developer (30 minutes)** – Chris Larson, NERC staff
- a. [Standard Processes Manual](#)
 - b. SAR acceptance by SC
 - c. SAR revision
 - d. SC Authorization to revise EOP-004
 - e. Development phase
- 6. SAR industry comments received (60 minutes)**
- a. [Project 2023-01 SAR](#)
 - b. Assignments for Consideration of Comments (page #)
 - i. Change to SAR; No change to SAR; Consideration for development phase
 - c. Draft responses for Consideration of Comments: due date
- 7. Outreach coverage – Balancing Authorities, others (10 minutes)**
- 8. Discuss meeting frequency, duration, and timing; or doodle polls**
- a. Frequency: every 2 weeks
 - b. Duration: 2 hour
 - c. Timing: e.g. Tuesday, Wednesday, or Thursday 12:00 – 2:00 p.m
- 9. Adjourn**