

Notes

Bulk Electric System Rules OF Procedure (BESROP) Team Meeting

March 11, 2011 | 11:00 a.m. - 12:00 p.m.-9:30 a.m. ET

Meeting Location: Teleconference and Webinar

Administrative

1. Welcome –Herb Schrayshuen
 - Participants were welcomed to the call.

2. Call Participants were:

Carter	Edge	SERC - Chair
Martin	Boisvert	Hydro-Quebec TransEnergie
Donald	Bryce	U.S. Bureau of Reclamation
Frank	Cain	Lee County Electric Cooperative
Mark	Cole	Autry, Horton, & Cole, LLP
Paul	Cummings	City of Redding
Ajay	Garg	Hydro One Networks, Inc.
Holly	Hawkins	NERC
Ken	Lotterhos	Navigant Consulting
Susan	Morris	FERC
Herbert	Schrayshuen	NERC
Adnan	Jabbar	Hydro One Networks – Observer

3. Team Logistics – Herb Schrayshuen
 - Public announcements will be made consisting of participants of this team and the plus list for the BES Definition Team (dbessdt_plus@nerc.com).
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- Information for the Bulk Electric System Definition Drafting Team (DBESSDT) and Bulk Electric System Rules of Procedure Team (BESROP) will be listed together on the NERC website.
 - All future meetings will be publicly noticed.
 - Concerns were expressed at the Board of Trustees meeting (BOT) about the Rules of Procedure (ROP) staying in sync with the definition team.
 - Developing the ROP is different than standards development. This is an administrative process in support of a standards development matter.
 - Logistically we may have an opportunity for face to face meetings.
4. **How do we want to collaborate (face-to-face, web meetings, e-mail, online collaboration workspace?)** - All
- The purpose of this meeting
 - This is an introductory (kick-off) meeting for ROP team.
 - Determine what the team needs to do
 - Leverage the work that some others have done.
 - **Action Item** - A straw man ROP will be distributed after the meeting. The ROP is being made available as a starting point as the team develops the product if they wish to use it.
5. **Suggestions for conducting business as a team**
- Suggestions
- Before the team distributes documents it needs to determine what is in/out of the scope.
 - It's not a good idea to wait too long to send documents that have already been produced.
 - Can we communicate through the chat thru ReadyTalk?
 - Develop methods for using the chat feature to determine when someone has a question. This will enable the Chairman to address any questions before moving on to another subject matter.

6. Schedule of meetings (as required, recurring?)

- The team discussed having meeting via teleconference/webinar and in person. They discussed having the first in person meeting in April. The team will form a consensus on meeting location, date, and time.
 - Proposed dates – April 8, 2011 (All Day) and April 11-12, 2011 (Two half day meetings)
 - Proposed locations – Atlanta, GA, Charlotte, NC, and Tampa, FL
- The team will determine the work schedule during the next meeting.

7. Review of Objectives/Deliverables – Carter Edge

- FERC Order 743 – NERC has to deliver the Definition and the ROP by January 18, 2012.
 - Time lines – Definition posted for comment around April – 27, 2011. The ROP team needs to produce work to be posted with the Definition team.
 - The definition will be posted for comment again on August 22, 2011
- Initial work:
 - The team will work to develop an initial idea then the
 - During the summer months the team will develop a more refined idea
- Coordinate with the Definition Team.
- The team identified the need to concentrate on the BOT delivery date in November and not the FERC filing date.
- Looking at the Project 2010-17 drafting team schedule. The team expressed a desire to have the bulk of the work done by September's Standing Committee meetings. Unless changed by the definition drafting team changes the time line will go through December.
 - **Action Item** - Review outline of obligations from the Order
- The Chairman has reviewed the Order and will distribute obligations from the Order for the team to discuss and fill-in.
- Process – How will the team develop the ROP?
 - NERC will develop the ROP. There are expectations laid out in the order.

8. Feedback from BES Definition Team

- The drafting team has made progress. They are not undertaking the exemption criteria. The ROP team will be responsible for addressing it. The Drafting team should not post for comment if the ROP team is not ready. They have developed a quality product. They are close to a bright line definition.

9. Overview of straw-man ROP developed by ad hoc team – Ken Lotterhos

- A non-binding version (straw man) of a ROP was submitted to the team regarding how the exception process should work.
- What specific section(s) of the ROP/new section/appendix may be required?
 - Summary, Dispute process – Appendix 5 – (may handle all phases thru submission and dispute process.)
 - **Action Item** - The Chairman will release the document today without objections and his review of the Order. We should propose the use of the word “Exception” Process as opposed to the word “Exemption” process used in Order 743.
 - **Action Item** - The design feature to alert people to the content in the straw man ROP have been thought out. Review the straw man ROP for content and fidelity to the Order.
 - A discussion was held regarding the review of section 1700 that was approved by the Board of Trustees on March 10, 2011. The team was informed that section 1700 was created for PRC-023, but could be broadened if needed.
 - **Action Item** - Ajay Garg will provide a report regarding non jurisdictional entities.

10. Schedule next meeting/conference call

- The ROP team will hold weekly meetings.

11. Roundtable of views / issues

- Should the team use Section 1400 amending the
 - This process is a less formal process than the SAR.
- Will we include MRC list?
 - We can include the MRC list when we post this for comment and have as part of the MRC meeting

- Does the exception and definition process address the Canadian issues?
- Ajay Garg is submitting a proposal that should address Canadian concerns.
 - **Action Item** - Provide Section 1700 to the ROP team.
- What criteria will the team use?
- Concerned was raised regarding FERC Order with regard to small utilities? Contiguous/Non-Contiguous. Is the Definition team doing demarcation

Suggestion made to close the loop on exception criteria, and create a team to go through and develop a simple criteria.