# NERC Continuing Education Review Panel
## Checklist for Individual Learning Activity v5.1

**General Information**

SOCCED Course Title:

SOCCED Course ID:

**Instructions**

Continuing Education Review Panel (CERP) members must complete a checklist for each learning activity reviewed.

**Course Information**

| CE Hours | Standards Hours | Simulation Hours |
|---|---|---|
| | | |

| | | | |
|---|---|---|---|
| Standards hours and Simulation hours are less than or equal to the total CE hours. | Yes | No | |
| Pilot data is attached, if applicable. | Yes | No | N/A |

**Learning Objectives**

| | | |
|---|---|---|
| The learning objectives correlate with the assessment method(s). | Yes | No |
| Learning objectives are measureable and/or observable. | Yes | No |
| The learning objectives state what the learner is supposed to know or be able to do when the course is completed successfully. | Yes | No |
| The learning objectives are appropriate to the course content. | Yes | No |

**Learning Activity Content**

| | | | |
|---|---|---|---|
| Learning objectives are matched to corresponding content segments. | Yes | No | |
| The description contains sufficient detail to determine if the learning objectives can be met and measured. | Yes | No | |
| The content segment descriptions explain how the content will be delivered to accomplish the objectives. | Yes | No | |
| If partial credit is allowed, the segments for which partial credit can be awarded are checked in the Learning Activity Content section. | Yes | No | N/A |
| The total minutes summed from the segment is equal to or greater than the total CEHs. | Yes | No | |

| The content reflects the criteria as outlined in the Continuing Education Program Administrative Manual | Yes | No | |
| --- | --- | --- | --- |

## CE Reviewer Recommendations

| Any issues noted during the review of this application have been satisfactorily reconciled. | Yes | No | N/A |
| --- | --- | --- | --- |
| **APPROVED**: The Reviewer recommends that this course has satisfactorily met the criteria under evaluation. | | | |
| **FURTHER REVIEW REQUIRED:** The Reviewer should communicate the specific concerns for the course directly to NERC staff. | | | |
| **DENIED**: The Reviewer recommends that this course has not met the criteria under evaluation. | | | |

Reviewer's Name:                                                    Date:
**Comments:**