



# NORTH AMERICAN ELECTRIC RELIABILITY COUNCIL

Princeton Forrestal Village, 116-390 Village Boulevard, Princeton, New Jersey 08540-5731

## Coordinate Operations Standard Drafting Team

March 9, 2004 — 8 a.m.– 5 p.m.

March 10, 2004 — 8 a.m.– 5 p.m.

Sheraton Inner Harbor Hotel

300 South Charles Street

Baltimore, Maryland 21201

Phone: 410-962-8300 – Fax: 410-962-8211

## Meeting Notes

### 1. Administrative – Secretary

- a. Arrangements
- b. Introductions
- c. Determination of Quorum
- d. Membership and Guests
- e. Parliamentary Procedures
- f. Antitrust Compliance Guidelines

*Item 1 complete, arrangements were great, weather a little cold at night!*

### 2. Review of Comments Received in Response to First Posting of the Coordinate Operations Standard

*All comments except on compliance on Requirements 1 and 3 were reviewed.*

### 3. Develop Responses to Public Comments

*High-level SDT positions were developed on all comments.*

### 4. Develop Revisions to the Coordinate Operations Standard

*Detailed revisions were not done at the meeting but an action plan was developed to accomplish this before the next meeting.*

### 5. Develop Implementation Plan

*Not worked on at this meeting.*

## **6. Future Meetings/Standard Development Plan**

### ***March 10 –***

- ***Finish review of industry comments***
- ***Discuss necessary Requirement changes***
- ***Discuss future Standard development schedule***

### ***March 11 – 31***

- ***Finish responses to industry comments***
- ***Draft revised requirements***
- ***Draft revised measures***
- ***Draft revised compliance measures and sanctions***
  - ***(In table format)***

### ***April 1 – Circulate work product to SDT***

### ***April 15 – 16 – Drafting Team meeting – Miami***

- ***Final draft of second posting***
- ***April 15 – 8 AM to 5 PM***
- ***April 16 – 8 AM to 3 PM***

### ***May 1 – Conference Call if needed***

### ***May 15 – July 1 – Post second draft of Standard (45-day posting)***

### ***July 15 – Drafting Team meeting – Denver***

- ***Review comments***
- ***Develop responses***
- ***Revise Standard***

### ***August 1 – September 1 – Post***

### ***September 1 – 15 – Ballot Period (Standard passes on first ballot)!***

***PARTY!***