PROJECT 2014-03 REVISIONS TO TOP/IRO RELIABILITY STANDARDS

Meeting Agenda

Tuesday, April 8, 2014 | 8:00 a.m. to 5:00 p.m. EDT
Wednesday, April 9, 2014 | 8:00 a.m. to 5:00 p.m. EDT
Thursday, April 10, 2014 | 8:00 a.m. to 5:00 p.m. EDT
Location : NERC Atlanta Offices, 3353 Peachtree Road, NE Suite 600 North Tower
     Atlanta, GA 30326
     Meeting Room 611
Contact: Wendy Muller 1.404.446.9735

Dial-in: 866-740-1260 | Access code: 9473673 | Security Code: 648603

Tuesday, April 9, 2014

1. **Introduction**
2. **Logistics and Safety Information**
3. **Determination of Quorum**
   The rule for NERC Standard Drafting Teams (SDT) states that a quorum requires two-thirds of the voting members of the SDT to be physically present.
4. **NERC Antitrust Compliance Guidelines and Public Announcement**
   It is NERC's policy and practice to obey the antitrust laws and to avoid all conduct that unreasonably restrains competition. This policy requires the avoidance of any conduct that violates, or that might appear to violate, the antitrust laws. Among other things, the antitrust laws forbid any agreement between or among competitors regarding prices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that unreasonably restrains competition. It is the responsibility of every NERC participant and employee who may in any way affect NERC's compliance with the antitrust laws to carry out this commitment.
   Participants are reminded that this meeting is public. Notice of the meeting was posted on the NERC website and widely distributed. The notice included the number for dial-in participation. Participants should keep in mind that the audience may include members of the press and

representatives of various governmental authorities, in addition to the expected participation by industry stakeholders.

5. **SDT Participant Conduct Policy**
   All participants in the standards development process must conduct themselves in a professional manner at all times. This policy includes in-person conduct and any communication, electronic or otherwise, made as a participant in the standards development process. Examples of unprofessional conduct include, but are not limited to, verbal altercations, use of abusive language, personal attacks or derogatory statements made against or directed at another participant, and frequent or patterned interruptions that disrupt the efficient conduct of a meeting or teleconference.

6. **SDT E-mail List Policy**
   NERC provides email lists, or "listservs," to NERC committees, groups, and teams to facilitate sharing information about NERC activities; including balloting, committee, working group, and drafting team work, with interested parties. All emails sent to NERC listserv addresses must be limited to topics that are directly relevant to the listserv group's assigned scope of work. NERC reserves the right to apply administrative restrictions to any listserv or its participants, without advance notice, to ensure that the resource is used in accordance with this and other NERC policies.

7. **Membership Changes and Roster Updates**

8. **Review Agenda and Objectives – Dave Souder**

9. **Comments from FERC Staff – Ted Franks** (15 minutes total for items 1 – 9)

10. **SDT Training – Laura Hussey** (1.5 hours)

11. **Review Project Timeline – Dave Souder** (15 minutes)

12. **General Review of the Technical Conferences – Dave Souder** (15 minutes)

13. **Review of Written Comments from the Technical Conferences – Jim Case** (15 minutes)

    a. Sub-team is Jim Case (lead) & Eric Senkowicz

14. **Review of SAR Comments and Develop Responses – Kevin Sherd** (1 hour)

    a. Sub-team is Kevin Sherd (lead), Jason Marshall, Bruce Larsen, & Kyle Russell

15. **Revise SAR (as necessary)** (15 minutes)

16. **Develop Responses to FERC NOPR Issues – Dave Souder** (4 hours)

    a. Sub-team is Dave Souder (lead) & Andy Pankratz

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17. **Develop Revisions to the TOP Reliability Standards** (5 hours)

18. **Develop Revisions to the IRO Reliability Standards** (3 hours)

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19. **Develop Revisions to PRC-001 Reliability Standard** (30 minutes)

20. **Review other IRO Reliability Standards for Consistency** (2 hours)

21. **Develop Implementation Plan** (15 minutes)

22. **Develop Comment Form for First Posting** (30 minutes)

23. **Review the Project Issues and Directives Document – Dave Bueche** (30 minutes)

    a. Sub-team is Dave Bueche (lead), Allen Klassen, & Robert Rhodes

    b. Include review and consideration of the applicable IERP recommendations

    c. Include review and consideration of the applicable SW Outage report recommendations

24. **Review the Project Mapping Document – Jim Case** (30 minutes)

    a. Sub-team is Jim Case (lead), Eric Senkowicz, & Bert Peters

25. **Review the VRF/VSL Justification Document** (Placeholder for MIA)

26. **Determine Need For and Develop (as necessary) Technical White Papers** (30 minutes)

27. **Determine Need For and Develop Project Communication Plan** (30 minutes)

28. **Next Steps** (15 minutes)

29. **Future Meetings** (15 minutes)

    a. April 22 – 24, 2014 hosted by Andy Pankratz at FPL in Miami, FL

30. **Action Item Review** (15 minutes)

31. **Adjourn**