DRAFT Notes
Project 2014-02 Standard Drafting Team

July 1, 2014 | 1:00 p.m. – 3:00 p.m. ET

ReadyTalk Information
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Meeting Objective

- Prepare for the Project 2014-02 Standard Drafting Team (SDT) to efficiently consider and respond to industry comment after the 45-day comment and ballot period closes.
- Ensure each SDT member is aware of the expectations during the time between the end of the comment and ballot period and the SDT meeting on July 29-31.

Tuesday, July 1

1. **Welcome and Introductions**

   NERC staff welcomed those SDT members and observers who were able to join. Roll was called and quorum was met as nine of 10 SDT members were present.

2. **NERC Antitrust Guidelines and Public Meeting Notice**

   The NERC Antitrust Guidelines and Public Meeting Notice were read.

3. **Consideration of Comments Presentation**

   NERC staff presented information on how the SDT must consider comments. The NERC Standard Processes Manual (SPM), Section 4.12, describes the consideration of comments. While the SDT will not incorporate every comment with a revision to the Reliability Standards, Implementation Plan, Violation Risk Factors, or Violation Severity Levels, the SDT must consider all comments. The consideration of comments can be in a summary format, but every comment must be addressed.

   NERC gave an overview of what happens when the comment and ballot closes on July 16, 2014 at 8pm ET. The plan is to submit the comment report to the SDT and observers by July 17, 2014 by 5pm ET. It was stressed that the ballot would need to reach quorum or the ballot window would remain open for another calendar day.

   A general question and answer session occurred as there were a few questions about how to weight the comments. Some Regional Entities or Regional standards working groups submit comments on behalf of their members, while others submit individually. The SDT will take into account entity type and when multiple entities are providing the same comment.

The SDT showed examples of how comments come in. Because this project is still using the old balloting and commenting system, the comments will be provided in paragraph form, as formatting will not be retained. NERC and the SDT do not modify any of the comments, even if there are grammatical errors, as they are part of the formal record.

4. **Quick Timeline on Comment Report Turnaround**

   This was covered during the presentation.

5. **Plan for Week of July 21-25**

   The plan for the week after the comments are due is still being decided. The SDT leadership will discuss in the very near future a plan for how to efficiently organize and discuss the comments. The group tentatively plans to hold three open conference calls:

   - Monday, July 21, 2014 – 2:00-4:00pm ET

   - Tuesday, July 22, 2014 – 1:00-5:00pm ET

   - Thursday, July 24, 2014 – 1:00-5:00pm ET

   The focus of the calls is contingent upon the SDT leadership's formalization of the comment review and response week (July 21-25). A formal agenda is likely to be provided.

6. **Outreach Goals During Ballot**

   A reminder was provided that because the ballot opens on July 7, 2014, NERC cannot sponsor or facilitate public discussion on the standards during this period. However, SDT members and observers are allowed to discuss the standards without restrictions.

7. **Dispersed Generation Resources Guidance Coordination**

   A participant from the Project 2014-01 Dispersed Generation Resources (DGR) SDT gave an overview of some guidance that is being suggested to be put together jointly between several volunteers from the CIP V5 revisions SDT and the DGR SDT. That project is looking at the applicability of various Generator Owner/Generator Operator standards to see if modifications are needed based upon the newly effective definition of the Bulk Electric System. Several volunteers stated they would be interested in developing guidance for a few different scenarios relating to dispersed power producing resources, and both teams will coordinate on the development of the guidance.

8. **Roundtable**

9. **Adjourn**