

Assess Transmission Future Needs Standard Drafting Team

Wednesday, November 28, 2007 — 8 a.m.–5 p.m. CST

Thursday, November 29, 2007 — 8 a.m.–noon CST

Meeting Agenda

Note: Please be prepared to stay until noon CST on Thursday so that we can cover the complete agenda. The meeting will be held at the offices of Center Point Energy at 1111 Louisiana Ave. in Room 1355. There is a sky bridge from the Hyatt to Center Point. Let's meet in the Hyatt lobby at 7:45 a.m. and go over together.

1. Administrative Items

- a. Introductions and Quorum — All
- b. NERC Antitrust Compliance Guidelines — Ed Dobrowolski
- c. Review Meeting Agenda & Objectives — John Odom

2. Sub-team Roles and Responsibilities — John Odom (Wednesday)

John will describe his expectations from the sub-teams and set the guidelines for their work so that a consistent output is achievable.

3. Sub-team Breakout Sessions (Wednesday)

The sub-teams will meet separately on Wednesday to finalize their draft responses. At the end of the day, each sub-team should be ready to provide a summary of their efforts to the group as a whole on Thursday.

- a. Team #1: Q 20 to 30 — John (lead), Doug, Tom, Dana, and Chifong
- b. Team #2: Q 31 to 40 — Bernie (lead), Bob J., Brian, Jim, and Ray
- c. Team #3: Q 12 to 19 — Bob M. (lead), Yury, Bob W., and Bill
- d. Team #4: Q 1 to 11 and 41 & 42 — Paul (lead), Bob P., and Darrin

4. Report from Sub-teams (Thursday)

Included in this report should be all items that require group discussion and all proposed changes to the standard text due to received comments.

5. Discussion on Question 43 — All (Thursday)

The team will discuss how to handle question 43 and develop a plan to provide the responses.

6. Next Steps — John Odom (Thursday)

7. Schedule Next Meetings — All (Thursday)

- a.** Conference call and WebEx on Friday, December 7, 2007 from 11 a.m. to 3 p.m. EST. Call-in details will be provided. Topic — to finalize comment responses.
- b.** Conference call and WebEx on Tuesday, December 18, 2007 & Wednesday, December 19, 2007 from 11 a.m. to 3 p.m. EST each day. Call-in details will be provided. Topic — to finalize standard text, develop question set.
- c.** Discuss need for a January/February meeting.

8. Review Action Items and Schedule — Ed Dobrowolski (Thursday)

9. Adjourn