

## Reliability Coordination Standards Drafting Team

Tuesday August 14, 2007 — 1–5 p.m. EDT  
Wednesday August 15, 2007 — 8 a.m. –5 p.m. EDT  
Thursday August 16, 2007 — 8 a.m. –noon EDT

### Meeting Notes

#### 1) Administrative

- a) Introductions of team members, review roster – Chairman Hardy led introductions of members.

Tim Beach	Paul Bleuss	Mike Hardy (Chair)	Maureen Long
Erik Senkowicz	Robert Rhodes	Al DiCaprio	Ed Ruck
Tony Jankowski	Al Miller	Jim Case	Steve Crutchfield

- b) NERC Antitrust Compliance Guidelines — Mr. Crutchfield reviewed the NERC Antitrust Compliance Guidelines.

#### 2) Review Standards Drafting Team Guidelines and Standards

**Committee Expectations of Team** — Ms. Long presented information to the team regarding guidelines and expectations as well as NERC procedures.

#### 3) Review the criteria FERC uses for approving standards and the 10 Benchmarks of Excellent Reliability Standards (Appendix B, Drafting Team Guidelines) — This material was covered by Ms. Long.

#### 4) Review Links to Reference Documents (see below) — Mr. Crutchfield reviewed the links for the team and reviewed the Roadmap document.

- a) Standard Development Roadmap

#### 5) Review the SAR to ensure that everyone on the team understands the scope and applicability of the proposed standard — Mr. Crutchfield reviewed the SAR and the Responses to Comments to previous postings of the SAR.

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- a) Review Responses to Comments on the SAR, v1  
b) Review Responses to Comments on the SAR, v2

- 6) Review related SAR's and FERC Orders for Coordination** — Mr. Crutchfield reviewed the SAR for Project 2007-03 and 2007-23 for reference to related projects.
- a) Review the SAR for Project 2007-03, Real Time Operations (TOP & BA)
  - b) Review the SAR for Project 2007-23, Replace Levels of Non-compliance with Violation Severity Levels
  - c) FERC Order 693
- 7) Develop Project Schedule** — Mr. Hardy led a discussion of the project schedule and the team developed a preliminary schedule.
- 8) Draft Revisions to Each Standard Section** — Mr. Hardy led a discussion of the Standards to be reviewed under the SAR. The team made revisions to Sections A and B (Introduction and Requirements) only for each of the 10 Standards.
- a) The introduction, requirements and measures
  - b) Develop compliance elements — this topic was deferred until Requirements are completed and Measures created.
- 9) Summarize Action Items**
- a) Mr. Crutchfield to confer with Project 2006-7 regarding Standard PRC-001-1. The RCSDT feels that this team has better expertise to handle revisions to this Standard.
  - b) Mr. Crutchfield will have the revised Standards posted for a 30 day comment period.
- 10) Select Dates and Times for Future Meetings**
- a) November 12–14 in Memphis, TN (Mr. Case to host at Entergy offices)
  - b) January 16–17, Tampa, FL (Mr. Senkowicz to host at FRCC offices)
- 11) Adjourn**
- The meeting was adjourned at 11 a.m. on August 16, 2007.

**Links to Reference documents:**

The approved Scope Document —

[ftp://www.nerc.com/pub/sys/all\\_updl/standards/sc/Standard\\_Drafting\\_Team\\_Scope\\_04\\_Jun07.pdf](ftp://www.nerc.com/pub/sys/all_updl/standards/sc/Standard_Drafting_Team_Scope_04_Jun07.pdf)

FERC Order 693 — [ftp://www.nerc.com/pub/sys/all\\_updl/docs/ferc/order\\_693.pdf](ftp://www.nerc.com/pub/sys/all_updl/docs/ferc/order_693.pdf)

Reliability Functional Model —

[ftp://www.nerc.com/pub/sys/all\\_updl/oc/fmrtg/Function\\_Model\\_Version3\\_Board\\_Approved\\_13Feb07.pdf](ftp://www.nerc.com/pub/sys/all_updl/oc/fmrtg/Function_Model_Version3_Board_Approved_13Feb07.pdf)