NERC
NORTH AMERICAN ELECTRIC
RELIABILITY CORPORATION

Reliability Coordination Standards Drafting Team

Monday, November 12, 2007 — 1–5 p.m. EDT
Tuesday, November 13, 2007 — 8 a.m.–5 p.m. EDT
Wednesday, November 14, 2007 — 8 a.m.–noon EDT

Meeting Notes

1) Administrative

a) Introductions of team members, review roster — Mr. Hardy led introductions of team members

Mike Hardy	Jim Case	Al Miller	Steve Myers
Paul Bleuss	Eric Senkowicz	Tim Beach	
Tony Jankowski	Robert Rhodes	Steve Crutchfield	

b) NERC Antitrust Compliance Guidelines — Mr. Crutchfield reviewed the NERC Antitrust Compliance Guidelines.

2) Discussion of Revised Standards and Status Update from August Meeting

Mr. Crutchfield led a discussion of the standards status since last meeting. The team had planned to post revisions for comment, but reviews and required other documents prevented this from occurring.

3) Review FERC Filed Work Plan

Mr. Crutchfield reviewed the work plan and scope changes for the team.

4) Review New Scope Items (acquired from Project 2007-3) for COM-001-1

Mr. Crutchfield reviewed the additional scope below and compared to our previous scope for COM-001.

a) Re-word R1 to provide clarity to terms such as 'adequate' and 'reliable'. The term 'telecommunication facilities' needs to be explicitly defined or re-worded to provide clarity.
b) Define 'internally' in R1.1.
c) Delete R1.4 on the basis that it is covered in the new definitions of 'adequate' and 'reliable'. The current phrasing could be interpreted that specific telecommunication devices must be redundant. We believe that this was not the original intent of this requirement. The intent should be to provide redundant telecommunication capability between reliability entities.
d) In R2, periodicity and type of testing, 'vital' and 'special attention' should be defined.

e) Re-word R3 to make clear that each reliability entity shall notify reliability entities to which you have a communication path prior to changes in telecommunication facilities that would affect them and to resolve any coordination issues.

f) Delete R6 as it is simply an ERO procedural issue. It is assumed that if it belongs in standards that it would be in CIP as opposed to COM. This would then cause the deletion of Attachment 1 and would remove NERC Net User Organization as an applicable entity.

5) Continue Drafting Revisions to Each Standard Section

Mr. Hardy led a review of the standards. The team continued revisions to the standards and developed a schedule for posting as well as a format for posting the requirements. The group plans to develop a comparison document that shows the original and revised text side-by-side.

a) The introduction, requirements and measures
b) Develop compliance elements

6) Develop Work Plan and Summarize Action Items

a) Mr. Crutchfield to determine status of IROL project standards and report to RCSDT.

b) Mr. Crutchfield to determine status of FAC-010, -011, and -014 standards and report to RCSDT.

c) Mr. Crutchfield to send action items to Project 2007-03 to coordinate IRO-001, R8 and TOP-001, R3.

d) Mr. Crutchfield to discuss the handling of sub-requirements (as opposed to having bullet lists) with Mr. Taylor and Ms. Long.

e) Mr. Crutchfield will set up a WebEx and conference call for December 14, 2007. Topics will include:

i) Status of IROL team and its work.

ii) Status of FAC-010, FAC-011, and FAC-014.

iii) RCSDT work plan, standards and comment form.

7) Select Dates and Times for Future Meetings

a) December 14, 2007; 11 a.m.–3 p.m. EST WebEx and Conference Call

b) January 16–17, 2008 in Tampa (noon–5 p.m. on the 16th and 8 a.m. –5 p.m. on the 17th)

c) RCWG/ORS meeting February 12–14, 2008 in San Diego (present our standards revisions for the teams).

d) April 1–5, 2008; actual dates TBD

8) Adjourn

Mr. Hardy adjourned the meeting at 11:15 a.m.