

## Meeting Agenda Underfrequency Load Shedding SDT — Project 2007-01

**February 20, 2009 | 1 p.m.–3 p.m. Eastern**

Dial-in Number: 732-694-2061 | Conference Code: 1228022009

### Web Ex:

Visual Access:

1. Go to <https://nerc.webex.com>
2. Find your meeting in the list and click "Join"
3. Enter your name and email address
4. Enter the meeting password: standards
5. Click "Join Now"

### 1. Administrative

#### a) Roll Call

Stephanie Monzon will welcome the members and guests of the Standard Drafting Team for Project 2007-01 Underfrequency Load Shedding (see Roster — **Attachment 1a**).

- Philip Tatro — National Grid (Chair)
- Paul Attaway — Georgia Transmission Corporation
- Brian Bartos — Bandera Electric Cooperative (Day 2 and on)
- Jonathan Glidewell — Southern Company Transmission Co.
- Gerald Keenan — Bonneville Power Administration
- Robert W. Millard — ReliabilityFirst Corporation
- Steven Myers — Electric Reliability Council of Texas, Inc.
- Mak Nagle — Southwest Power Pool
- Robert J. O'Keefe — American Electric Power
- Robert Williams — Florida Municipal Power Agency
- Brian Evans Mongeon – Utility Services, LLC
- Stephanie Monzon — NERC

#### Observers

- Anthony Jablonski — ReliabilityFirst Corporation
- Scott Sells – FERC Staff

**b) NERC Antitrust Compliance Guidelines**

Stephanie Monzon will review the NERC Antitrust Compliance Guidelines provided in **Attachment 1b**. It is NERC's policy and practice to obey the antitrust laws and to avoid all conduct that unreasonably restrains competition. This policy requires the avoidance of any conduct that violates, or that might appear to violate, the antitrust laws. Among other things, the antitrust laws forbid any agreement between or among competitors regarding prices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that unreasonably restrains competition. It is the responsibility of every NERC participant and employee who may in any way affect NERC's compliance with the antitrust laws to carry out this commitment.

**2. Draft Standard (Performance Characteristics)**

The team met in person February 11-13 and completed a first pass of the draft standard. The team tabled one discussion related to the generation level as stated in **Requirement R6.4**. The team could not come up with the right alternative to the BES but suggested wording that is consistent with the registration criteria. The team will have to come back to this requirement and finalize the wording prior to posting.

**3. Response to Comments – Second Pass**

The team completed a second pass of questions Q1 – Q5. The team decided to set up several conference calls to complete their second pass of questions (Q6- Q9). The team assigned the remaining questions to sub-teams to provide/review responses to Stephanie for review during the conference calls. This will facilitate the completion of the second pass to the response to comments.

Question 6 – Phil provided his review of Question 6 (sent out with the meeting materials). The team will review Question 6 during the conference call.

Question 7 – Rob provided his review of Question 7 (sent out with the meeting materials). The team will review Question 7 during the conference call.

**4. Project Schedule**

Stephanie Monzon may review the project schedule during the call if time permits.

**5. Action Items**

Stephanie Monzon will review the actions that were open at the end of the meeting Feb. 13, 2009.

<b>Action Items:</b>	<b>Status:</b>	<b>Assigned To:</b>
The remaining questions for the comment report: Question 6: Phil T. and Jonathan Question 7: Gary K. Question 8: Larry B. and Bob M. Question 9: Rob O.	<b>Completed</b>	See first column
Stephanie will compile the draft responses and send out to the SDT prior to the next meeting (October 22–23).	<b>Completed</b>	Stephanie
Stephanie will draft the first draft of Option 3 and distribute to a sub group for review. Stephanie will use the description of Option 3 to facilitate her initial discussion with Gerry Adamski and Dave Cook. Stephanie will be expecting Dana, Rob, Phil, and Bob to weigh in on the draft description.	<b>Completed</b>	
Stephanie will follow up with the team via email regarding her initial discussion with NERC Management on the feasibility of Option 3.	<b>Completed</b>	
Stephanie to follow-up with Compliance and Standards to determine if the draft standard can require that the group of PC's use their regional standards development processes to develop the UFLS program.	<b>Created 2/11</b> <b>By 2/20 conference call</b>	Stephanie
Standard: The team needs to finalize the language in Requirement R6.4 – generator level	<b>Created 2/11</b> <b>To be discussed on the 2/20 conference call</b>	All
Response to Comments: Question 6: Phil and Jonathan have a draft for the <b>2/20</b> conference call (by 2/19) Question 7: Rob and Brian M. to have a draft for the <b>2/20 call</b> (by 2/19) Question 8: Brian Bartos to have a draft <b>for 2/27</b> conference call (by 2/24) Question 9: Rob to have a draft for <b>the 2/27</b> conference call (by 2/24)	<b>Created 2/11</b>	Rob, Brian B., Phil, Brian M.
General Response to Comments (Find/Replace) – Jonathan at the final pass of the comment report (March 4 <sup>th</sup> )	<b>Created 2/11</b>	Jonathan
General Response to Comments – Summary of Comments – Stephanie and Phil to have a draft	<b>Created 2/11</b>	Stephanie, Phil

Action Items:	Status:	Assigned To:
2/27 (by 2/24)		
Mapping Document (characteristics to the draft standard) – Phil to create first draft by 2/24/09 (to be reviewed on the <b>2/27 call</b> )	Created 2/11	Phil
Comment Form – Stephanie to have a draft for the <b>3/4 conference call</b>	Created 2/11	Stephanie

## 6. Next Steps

The group will identify next steps.

Date	Location	Comments
January 30, 2009 1pm – 3pm EST	Conference Call	Complete 1/13/09 agenda
February 11, 2009 from noon-5PM Lunch February 12, 2009 8am-5pm Lunch February 13, 2009 8am - noon	Austin, TX ERCOT Offices	ERCOT to host – confirmed with Steve
February 20, 2009 1-3PM EST	Conference Call and WebEx	To discuss Question 6 and Question 7 (response to comments) and to discuss Requirement R6.4
February 27, 2009 1-3PM EST	Conference Call and WebEx	To discuss Question 8 and Question 9, General Response to Comments (summary) and the Mapping Document.
March 4, 2009 1-3PM EST	Conference Call and WebEx	To discuss the Comment Form and one final review of the response to comments.
April 29 – 30, 2009	Atlanta	Jonathan to confirm

8am – 5pm		Southern Co.’s availability
8am – 5pm		

**Things that need to get completed before the second posting:**

Comment Form – Stephanie to have a draft for the **3/4 conference** call

Response to Comments

Question 5 – Completed on 2/13/09

Question 6 – Phil and Jonathan have a draft for the **2/20** conference call (2/19)

Question 7 – Rob and Brian M. to have a draft for the **2/20 call (2/19)**

Question 8 – Brian Bartos to have a draft **for 2/27** conference call (2/24)

Question 9 – Rob by 2/24 have a draft for **the 2/27** conference call

General Response to Comments (Find/Replace) – Jonathan at the final pass of the comment report (March 4<sup>th</sup>)

General Response to Comments – Summary of Comments – Stephanie and Phil to have a draft **2/27 (by 2/24)**

Mapping Document (characteristics to the draft standard) – Phil to create first draft by 2/24/09 (to be reviewed on the **2/27 call**)

**7. Adjourn**